



Program Support Intern Description

Looking for an exciting internship position with a growing and rewarding team? Then SOS is what you have been looking for.

Each year SOS Outreach hires four interns to support its Colorado and Northwest programs staff. These positions are designed for those seeking to gain experience in the field of nonprofit management and administration. Interns work approximately 30 hours per week with SOS staff to create and implement all programming.

SOS Outreach was founded in 1993 in Colorado's Vail Valley. As a not-for-profit organization, we build character and self-esteem in youth through outdoors activities and the SOS curriculum.

Our programs offer outdoors activities and the structure of the SOS curriculum, which includes consistent adult mentors, community service opportunities, and life skill workshops. Through these opportunities, and the adult mentor relationships that are central to our programs, SOS accomplishes its mission of character building in underprivileged youth to enhance their decision-making for healthy and successful life experiences.

Available Positions and Location: 4 total (1 in each geographical area)

- Denver/Front Range, CO
- Summit County, CO
- Eagle County, CO
- Seattle, WA

Description: The position will be split between field and office responsibilities.

Field days will consist of coordinating youth groups from various regional youth agencies. Your responsibilities may include:

- Provide resources for youth groups;
- Coordinate details of programs;
- Provide resorts with agency information;
- Collect social and demographic data from participants;

Office hours will be spent coordinating all program logistics:

- Hire and train staff;
- Student registration;
- Maintain equipment inventory;
- Entry of program data into the online database;
- Assistance with marketing and special events

Qualifications: Ideal interns must present themselves professionally, have a strong work ethic and demonstrate excellent communication and motivational skills. Preference is given to applicants with experience working with disadvantaged youth and experience with outdoor activities. Fluency in Spanish is a plus.

Supervision: Direct supervision of interns will come from the programs staff in each geographical area. Administrative supervision will be from the intern coordinator in the SOS home office.

Compensation:

- Stipend of \$100 per week;
- Ski pass during the winter season;
- Access to equipment discounts;

How to Apply: Send resume, cover letter, and 2 references to:

SOS Outreach Internships

PO Box 2020

Avon, CO 81620

internships@sosoutreach.org

(p) 970.926.9292

(f) 970.926.7739

Quotes from SOS Outreach Interns:

"It was great to be a part of such a fun and meaningful experience for so many youth, both locally and nationally. Learning first hand about all the aspects of working in the non-profit world, working with youth, and with the outdoors industry in a rapidly growing and organic organization has prepared me for many other endeavors. It's especially nice to work with youth passing on a lifestyle and passion of mine, this is one of the major factors for staying with SOS."

-Chase

"This internship has given me an amazing opportunity. To both share my knowledge and love of the outdoors and learning what it means to make a difference in a young person's life. This is one of the most rewarding experiences I have been involved with."

-Justin