

THE 1-PAGE GUIDE TO JOB HUNTING

an online roadmap for the 21st century job seeker

1 MAXIMIZE YOUR SEARCH

Use job aggregators to find all relevant jobs:

- indeed.com
- simplyhired.com

Consider "outsourcing" your search. For a small fee these sites will do the work for you:

- risesmart.com
- jobserf.com

TIP: target niche & industry specific job boards. Google terms like "sales jobs NY".

2 EDUCATE YOURSELF

Job hunting is more complex than ever, use these sites to educate yourself:

- Jobradio.fm (advice)
- iTunes Podcasts > Business > Careers
- RileyGuide.com (advice)
- SecretsOfTheJobhunt.com (advice)
- Job-Hunt.org (advice)
- JibberJobber.com (career mgmt)
- Glassdoor.com (employers)
- Jobsinpods.com (employers)
- Razume.com (resumes)
- ResumeWiki.com (resumes)
- QuintCareers.com (advice)

Become a better job seeker!

JOB

3 GET A DIGITAL PRESENCE

Create and manage your digital portfolio. Make sure you can "be found" online:

- linkedin.com
- zoominfo.com
- jigsaw.com
- plaxo.com
- visualcv.com
- emurse.com
- twitter.com

The "sourcing" of candidates is quickly becoming a major way recruiters will locate you.

TIP: Consider starting a blog to showcase your knowledge about your industry

4 NETWORK - ONLINE & OFF

Be sure to network online and offline. You need to meet people! People will get you jobs:

- linkedin.com
- twitter.com
- Facebook (groups)
- myspace.com
- ning.com
- alumni groups
- professional associations

TIP: google "professional associations" to find directories of associations near you)

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