

Constitution
Kearney Saddle Club
Kearney, Missouri
Revised March, 2002, May, 2003 and June 2013

Article I Name and Purpose

- Sec. I The name of the organization shall be the Kearney Saddle Club of Kearney, Missouri.
- Sec. II The purpose of this club shall be threefold: to ride for pleasure, to foster interest in pleasure horses, and to promote safety on horseback.
- Sec. III The activities of this club shall include group riding, overnight trail rides, and such other activities as the majority of members attending a business meeting shall approve.

Article II Membership

- Sec. I Dues are payable at the first meeting of the year. A member will automatically be dropped from the club for non-payment of dues after a period of **60** days. A member may be reinstated by paying his/her back dues.
- Sec. II A new member will be admitted upon payment of dues and signing of the Equine Activity Liability Release and Membership Form. Each new member will be provided with a copy of the constitution and membership roster, inclusive of officers and board of directors. For a new member joining after October 1, dues will apply for the following year.
- Sec. III Whenever the conduct of a member is not in the best interest of the club, that member may be dropped from the membership by a simple majority vote of the members present at a regular business meeting. Any such disciplinary action shall first be reviewed by the board of directors at a board meeting.
- Sec. IV The club may, at its discretion, by a majority vote of those present at a regular, meeting, extend honorary memberships and give distinguished membership awards.
- A. An honorary membership may be conferred on a non-member who is considered to have made a significant contribution to the club or equestrian interests in our area. The recipient would not pay dues nor be expected to participate in club activities.
 - B. The distinguished membership award may be conferred on a member who has, through leadership or service, made a significant, positive impact on the club. The award carries with it a lifetime membership with dues being waived. The recipient may continue active participation in the club.

Article III Officers

- Sec. I The elective officers of the Kearney Saddle Club shall be President, Vice-President, Secretary, Treasurer, Reporter/Historian, and Trail Boss/Parade Commander. Officers shall be elected for terms of two years. The board of directors shall consist of six directors, one of whom is the outgoing president. Board elections will be held every year. Two board members' seats should be open each year. If the president does not serve a second term, he/she will assume one seat and a person will be elected to fill the other seat. In the event that the president does succeed himself/herself, two persons will be elected. All board members' terms are for three years. If a board seat is vacated, a person shall be elected at the next meeting of the club to serve out that unfinished term. Officers and board members shall be of the age of 18 or older.
- Sec. II The election of officers and board members shall occur at the November meeting. Officers shall assume their duties as of the January meeting.
- Sec. III The election shall be conducted by the President. A nominating committee shall present a slate of one or more nominees who have agreed to serve in each of the six offices if elected. Nominations may also be made from the floor. Voting shall be by secret ballot for each officer in turn unless all nominees are unopposed.
- Sec. IV Any officer or board member has the right to terminate his/her term in office. An election will be held at the next membership meeting to fill the vacant position.
- Sec. V Duties of the officers
- President – shall preside over all club and board meeting and shall perform such duties as may be prescribed within the constitution or assigned by the board of directors. He/she shall conduct the meetings according to parliamentary procedure.
- Vice-President- in the absence of the President, shall take charge of all meetings. He/she shall act as an aide to the President in the performance of his/her duties and head such committees as designated by the President. In the event that the President can no longer fulfill his/her duties, the Vice-President shall assume the office of President for the remainder of the unexpired term. The resulting vacancy in the office of Vice President shall be filled pursuant to Article III, Sec. IV.
- Secretary- shall keep an accurate record of club and board or directors meetings and shall perform such other duties designated to him/her.
- Treasurer- shall receive all monies of the club, shall keep an accurate record of receipts and expenditures; and shall pay out only as authorized by the club. The Treasurer shall present a statement of activity at every meeting of the club and at other times upon request and shall make a full report at the annual budget meeting.
- Reporter/Historian- shall publicize all important events of the club, as set forth by the members of the club at regular and special meetings. He/she shall collect and maintain information valuable to club history.
- Trail Boss/ Parade Commander – shall plan and set a ride/mounted activity schedule for the club for the ride year. The Trail Boss shall be responsible for

communicating schedule times and directions for each event to the membership. He/she may appoint ride leaders or helpers for any given ride or event. As a courtesy, any additions to the *official* Kearney Saddle Club ride schedule should be submitted to the Trail Boss for approval. In his/her role as Parade Commander, he/she shall have the authority to arrange riders and select flag carriers, to inspect uniforms and equipment on all public and special occasions, shall have charge of all drills, and have responsibility for parade and trail supplies.

- Sec. VI The function of the board of directors shall be to serve in an advisory capacity and to make final decisions when necessary in the best interest of the club. The board of directors shall consist of six elected directors. Board meetings shall be attended by these elected officers of the club, which consist of the President, who shall preside as chairman of the board, Vice-President, Secretary, and Treasurer- in addition to the six board members.
- Sec. VII Board meetings shall be called by the President or any board member based upon a felt need. Four board members plus a chairman shall constitute the quorum necessary to conduct business. Voting privileges are restricted to the elected directors. The chairman shall vote only in event of a tie.
- Sec. VIII Any elective officer or board member missing three consecutive regular meetings, without a reasonable excuse shall automatically be disqualified from office. A successor shall be elected at the fourth meeting.

Article IV Meetings

- Sec. I The regular meeting of the Kearney Saddle Club shall be held the first Friday night of the month. The President, at his/her discretion, may call the regular meeting on another date.
- Sec. II Twenty voting members shall constitute the quorum necessary to conduct business. A voting member is defined as any member of the age of 18 or older.
- Sec. III Special meetings may be called by the President. Special meetings may also be held in conjunction with other scheduled activities.

Article V Finances

- Sec. I All bills shall be paid by the Treasurer. The Treasurer shall collect dues and be responsible for all club financial records.
- Sec. II During January, a review of the previous year's operating expenses and income shall be made and the current year's operating budget prepared. The President shall appoint two members of the board of directors to perform an audit of the financial records of the club **before** the budget for the new year is prepared. The proposed operating budget for the new year shall be presented to the club

for approval during the February meeting. Preparation of this budget shall be the responsibility of club officers and board of directors, with the President presiding. The Treasurer shall provide a summary of the previous year's expenses and income to aid in preparing the new year's operating budget.

Sec. III Expenditures outside of the approved operating budget shall require approval of the board of directors.

Sec. IV Expenditures from the Special Use Fund shall be limited to purposes voted on by a 2/3 majority of those present at a regular meeting. This fund is maintained in the club savings account.

Article VI Requirements to Ride

Sec. I All club members shall agree to ride and participate in the Kearney Saddle Club functions at their own risk as verified by their signing of the KSC Equine Activity Liability Release and Membership Form. Only members of the club may ride and participate in horse related activities of the club. Guests may participate in unmounted activities of the club only.

Sec. II All members must wear regulation uniforms and have their horses well groomed for parades and special occasions.

Sec. III Any member riding a stallion must be at least 18 years of age and be in control of the animal at all times.

Article VII Protective Measures

Sec. I The club shall have a safety plan in place.

Sec. II A Missouri or Kansas Equine Liability Act sign shall be prominently displayed at every KSC riding activity. It shall be the responsibility of the Trail Boss or his/her designee to bring the sign to the activity.

Sec. III The club shall maintain a liability insurance policy.

Article VIII Amendments

Sec. I Amendments to the constitution may be proposed from the floor in any business meeting.

Sec. II Any proposed amendment of the constitution shall be subject to review by the board of directors, as an advisory council to the club. The board's recommendation shall be presented to the club prior to voting. A 2/3 majority vote of those members present at the next business meeting shall be required for an amendment to the constitution.

Amendments
March 7, 1998

In the event the Kearney Saddle Club no longer remains a not-for-profit organization and totally dissolves, and after all expenses are paid, all remaining monies in the checking, savings and grounds fund accounts are to be donated to the Missouri Equine Council. A revision to this amendment may be made in the event that a new charitable cause is identified and there is a 2/3 vote in favor by the club membership.

In March of 2002, the following articles were amended or omitted from the constitution: Article I, Sec.II; Article II, Sec.IV; Article III, Sec.IV; Article III, Sec.VII; Article IV, Sec.I; Article IV, Sec. II; Article V, Sec. IV; and Article VIII.

In May of 2003, the following articles were amended, added or omitted from the Constitution: Article II, Sec. II; Article III, Sec. I, III, IV, and VII; Article V, Sec. II; and Article VI. Sec. I. The numbering of articles was changed to allow the adoption of the new Article VII, making Amendments Article VIII. The originals will be retained by the club for any needed future reference.