

Pen Selwood Parish Council

Minutes of the Annual General Meeting of the Parish Council 13th May 2015. Held in Pen Selwood Village Hall 7.30pm

Present- Members of the public Chris Worrall, Hazel Baker, Richard Gething, Elizabeth Carter, Susan Appleton

Council Members - Alex Milne, Jane Ashman, Jenny Steadman, Tony Appleton, Adrian Carter, Andrew Jenkins.

1. Apologies for Absence- Peter FitzGerald

2 Election of Chairman of Parish Council- Jenny Steadman was proposed by Tony Appleton and seconded by Jane Ashman. There were no other nominations, Jenny Steadman accepted the nomination.

3 Election of Vice Chairman of Parish Council- Andrew Jenkins nominated Peter FitzGerald for the post of Vice Chairman seconded by Tony Appleton. Jane Ashman nominated Adrian Carter for the position of Vice Chairman, seconded by Alex Milne. A show of hands followed, the vote was 3 to 2 in favour of Adrian Carter. Adrian accepted the nomination.

4 Appoint officers to represent Planning Issues and Highways. Jenny asked Andrew Jenkins and Tony Appleton if they would continue their roles as officers responsible for Planning and Highways respectively and they agreed to continue. These positions were uncontested. There followed a discussion over how planning applications were processed and it was agreed that the current arrangements would stay in place with the addition of applications numbers and details being posted to the web site and notice boards. This process would be reviewed following a period of objective appraisal. Clerk would contact SSDC planning department to ask that plans now be sent direct to Andrew Jenkins.

5 Councillors to complete “Acceptance of office” declaration.- Forms were completed except for Peter FitzGerald, Clerk to arrange to get forms to Peter.

6 Clerk to issue new councillors with “Notice of Registrable Interests”forms.- Issued. Could Councillors please return them to Clerk at the next meeting? Clerk would get up to date information on Standing Orders and any information available on The Nolan Principals for Councillors at the next meeting or before if possible.

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7 To approve minutes of the meeting held 11th March 2015. - Signed as a true record.

8 Matters arising from the minutes.- Jane reported SSDC had cleared footpath a Pen Ridge Farm but could walkers please assist in keeping the path clear during the growing season. The footpath behind Church Field had been temporarily closed due to a dangerous bull in the field. The footpaths officer from SSDC is trying to get the gate open in the field below Pen House Farm on the path number WN20/10 between Salters Hill and Pen House Farm. Jane Ashman advised that more information has become available to the public in connection with the application for Pen House Farm and Jane proposed that as well as looking on the Somerset Council web site it may be useful to hold a public meeting at which all interested parties could discuss the new information. Andrew Jenkins suggested that individual letters expressing views for and against the application would be more effective but Adrian Carter disagreed with this and supported Jane's proposal. Jenny Steadman proposed that a further meeting be called to discuss the new information, this would be held on Wednesday 3rd June at 7.30pm in the Village Hall. Andrew Jenkins would make the applicant, Mr Hopkins, aware of this development and Jenny would write formally to invite Mr Hopkins. There was discussion over the new track made to Fords Water from the bridle way by Gaspar Lodge. It is thought that it will be used to move felled timber from the Castle site. It was agreed to try to find out how the timber is to be moved after that and whether this will impact on the lanes in the village."

9 To approve accounts for 2014/2015 as prepared by the Clerk and complete governance statement- Clerk discussed contents of the accounts and it was agreed to accept the accounts as presented for 2014-2015. The matter of Pen Paper funding and risk assessments were to be included as agenda items at the July meeting. Clerk read the governance statement out loud and the Jenny Steadman signed the forms.

10 Chairman to sign Bank Reconciliation and Governance statement.- Governance statement figures and accounts reconciled with bank statements, Jenny signed the bank reconciliation.

11 Consider planning applications received since last meeting. – 15/01454/lbc Replacement of 17 windows with double glazed units had been supported by PC.15/01122/ful for Porch and driveway changes at Twizzel Twig, Leigh Common had also been supported by PC.

12 AOB- Adrian Carter would take over responsibility for welcome pack. Jenny suggested a village notice board was needed in Underhill. Clerk to look into cost but asked whether there was anyone in the village who could make one. Councilors to explore where it could go.
Meeting ended 8.35pm

Chairman..... Kevin Stow Clerk to the Council Limetree Cott, Underhill,
East Knoyle 830 431