



Vacancy Announcement

CARE Nepal is an international humanitarian organization working in Nepal for the past 33 years. It currently works in 38 districts through its 17 projects on issues related to improving the lives of the poor and vulnerable and socially excluded populations. Our programs focus on women empowerment, natural resources and equity & justice.

CARE Nepal invites applications from the interested candidate for its regional and country level position for the Enhancing Mobile Populations' Access to HIV&AIDS Services, Information and, Support (EMPHASIS) project. EMPHASIS in South Asia is a regional project implemented by CARE in Nepal, Bangladesh and India. The aim of the program is to reduce the incidence of HIV&AIDS in mobile populations through interventions at source, transit, and destination as well as to influence policies for safe mobility through evidence generated across three countries. The 5-year programme is funded by the Big Lottery Fund (BIG). The program is jointly implemented in three CARE Country Offices (COs) in India, Nepal and Bangladesh. The regional secretariat (RS) is leading, overseeing and coordinating the project. This project is envisioned as a "learning and evidence based initiative" in which information and knowledge is generated at various levels: in studies (baseline and endline studies) and research action, in monitoring data, in learning sites, etc. The Overseas Development Institute, UK (ODI) is the technical partner agency for the research component of this programme and several national or regional research organisations will be contracted to conduct some of the research activities as part of the project.

Regional Monitoring and Knowledge Manager (RMKM): (1); Grade 5

Key responsibilities: The RMKM leads the "monitoring and knowledge unit" of the project. The main responsibilities of the RMKM are to ensure: a/ the development, implementation and monitoring of the knowledge and information system in the project, b/ the fine tuning of the monitoring system and the reporting to the donor. This includes: the coordination and oversight of the various studies and research-action work (design, implementation, analysis, reporting), the elaboration of strong dissemination plans and of internal learning processes, the development of articles for conferences or journals. S/he nurtures the working relationship with ODI and develops and monitors ODI's work plan throughout the project lifetime. The RMKM supervises the Regional Research Manager and provides guidance and support to EMPHASIS research working group. The RMKM will work closely with country and regional teams to ensure coordination and that learning from the field or from academic sources is appropriately integrated into the project strategies.

Qualifications: Master degree / PhD in development field or social sciences, statistics with Minimum 10 years of experience of which 5 years in monitoring and evaluating large scale national / regional projects with experience of designing and implementing studies; facilitating organisational learning; previous experience of working with non-governmental and / or multi-lateral organisations in a similar capacity; experience of working in the South Asia region.

Competencies: Full written and spoken fluency in English; fluency in at least one of the regional languages (Hindi, Nepali, Bangla); demonstrated skills designing and implementing M&E systems; excellent skills in analysis and report writing; skills in facilitation of learning; demonstrated skills in leading M&E of multi-country projects; knowledge building; building partnership; strong innovation skills and political acumen. RMKM will be based in the Regional Secretariat in Kathmandu, Nepal.

This is a local contract no expatriate package, salary and benefits will be as per CARE Nepal policy. Interested candidates are requested to use the **application form and job description** available at www.carenepal.org and send the complete form electronically or handwritten along with an application letter by **14 Feb, 2012**.

Addressed to:
The Human Resource Manager
CARE International Nepal, PO Box 1661
Kathmandu, Nepal
OR
via email: apply@np.care.org

Please indicate the position title while applying for on the subject of your application

Only short-listed candidates will be contacted. Telephone enquiries will not be entertained.

CARE is an equal opportunity organisation which also believes in promoting affirmative action.