

Department: Human Resource Management and Development



Division: Provisioning and Maintenance

Manager: Provisioning and Maintenance

Salary: R255 420 - R331 548 per annum (plus benefits) (Ref. CHRS0021)

Minimum requirements: • Human Resource Management/Psychology/Industrial Psychology or equivalent tertiary qualification/NQF level 6 qualification • Extensive relevant experience.

Core responsibilities: • Plan, organise, lead and control operational objectives for the division in the area • Manage the Human Resource administration • Manage recruitment, selection and placement • Manage the maintenance of Human Resource Information Systems in the area • Compile and manage the budget • Manage the staff in the Division • Manage and execute a generalist Human Resource Service to staff and management • Manage support rendering services.

Department: Infrastructure Services

Division: Roads, Storm Water & Civil Works

Depot Manager (Maintenance)

Salary: R226 860 - R294 480 per annum (plus benefits) (Ref. PINRS257)

Minimum requirements: • NQF level 6 qualification • Valid driver's licence • Roads and storm-water experience.

Core responsibilities: • Ensure compliance with the Basic Conditions of Employment, Council's Code of Conduct, Policies and OHS Act • Manage and control plant, equipment and materials • Apply and maintain stock control budget • Compile maintenance programmes and reports utilising statistics of fleet, materials, quantities, productivity, complaints, costing and budget • General depot administration • Perform supervisory duties • Identify roads and storm-water drainage problems, needs and develop solutions.

Inspector

Salary: R144 576 - R187 668 per annum (plus benefits) (Ref. PINRS233)

Minimum requirements: • Grade 9 or equivalent/ABET level 4 • Qualified platelayer • Relevant experience.

Core responsibilities: • Supervise patrolman • Evaluate reports submitted by patrolman on defects • Supervise appointed private contractors • Liaise with Spoornet regarding track conditions and safety requirements • Ensure adherence to standard railway safety regulations • Manage allocated approved budget.

Division: Water Services

Water Quality Officer

Salary: R144 576 - R187 668 per annum (plus benefits) (Ref. PINWS006)

Minimum requirements: • National Diploma (Natural Science) or equivalent/NQF level 5 • Relevant technical experience • Valid driver's licence (Code B).

Core responsibilities: • Water and waste water management • Enforce compliance with policies and procedures • Liaise with other areas and other external organisations regarding water quality • Perform financial duties • Perform Occupational Health and Safety duties • Perform laboratory duties • Provide service to personnel and the public • Perform general duties.

Applications or CVs to be submitted to the Human Resource Management and Development Office, PO Box 145, Germiston 1400 or hand-deliver at Ground Floor, August Simmer Building, 88 President Street, Germiston.

Enquiries: (011) 999-1484/1602/0049

Closing date: 14 February 2012

Please quote the reference number on the application. No faxed and e-mailed applications will be accepted.

Should candidates not be informed of the outcome of the application within 6 weeks of the closing date, it should be regarded as unsuccessful.

The Ekurhuleni Metropolitan Municipality subscribes to the principles of the Employment Equity Act.



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