

Position: Assistant Director, Global Marine Program

Division: Global Conservation Program

Reports to: Director, Marine Program

Location: New York City, New York

The Wildlife Conservation Society seeks a bright, committed, diligent, and promising conservationist to help plan, manage and administer a large and complex global marine conservation program.

Background The Wildlife Conservation Society (WCS) has been dedicated to conserving the earth's biodiversity since its establishment in 1898 as the New York Zoological Society (NYZS). Our efforts are concentrated in many of the world's developing countries, where biological diversity is greatest and pressure on nature is most intense.

The WCS Global Marine Program focuses on conserving outstanding seascapes – large marine and coastal areas of outstanding significance and conservation potential, principally in coral reef ecosystems – and wildlife species iconic of wildness in the seas and essential for healthy, resilient ocean ecosystems.

Headquartered in the Bronx Zoo, the Program employs approximately 100 people and has an annual operating budget of about \$5.5M. Current major projects include seascape conservation in Papua New Guinea, Indonesia, Fiji, Belize, Kenya, and Madagascar, and species conservation focused on sea turtles (Nicaragua, Panama, western Africa), marine mammals (Africa and Southeast Asia), and sharks (Belize, Madagascar). Position

Objectives The Assistant Director supports the strategic development and oversees effective operation of the Global Marine Program and its innovative, science-based conservation projects, currently focused in thirteen countries around the world.

Specifically,

the Assistant Director:

- * oversees annual planning and day-to-day Program operation, including field support and administration;
- * leads development of funding proposals and supports and supervises reports to funders and partners;
- * provides guidance for field project development and implementation;
- * facilitates communication and coordination among projects, with other elements of WCS, and between WCS and other institutions; and,
- * supports the strategic development of the Global Marine Program, including developing and evaluating priorities for growth and opportunities to increase Program impact and effectiveness.

Qualifications Required: * Ph.D. in field biology, conservation, or a relevant social science, or Masters Degree together with extensive relevant experience; * Thorough understanding of marine conservation issues and relevant science and a commitment to the mission of WCS and the goals of the Global Marine Program; * At least three years program management experience, including budget development and oversight, work plan development, staff evaluations, and demonstrated grant-writing and financial management skills; * Excellent interpersonal and communications skills, including writing, editing, and the ability to work sensitively and productively with a diverse global team; * Excellent organizational skills, including the ability to prioritize tasks and work on multiple projects simultaneously; * Ability to take direction and to work both independently and as a member of a team; * Ability to work in a fast-paced, dynamic environment, adjusting to changing program priorities and responding to opportunities; and, * Ability to travel internationally. Preferred: * Experience managing a field-based, marine conservation project, ideally in a developing country; * GIS skills; and * Fluency in French or Spanish. To apply, please email a letter with the subject line "Marine AD" describing your interest in the position, fit with the position qualifications, availability, and salary expectations, and a current curriculum vitae to: hr "at" wcs.org & marineprogram "at" wcs.org Applications for this position will be received until the position is filled. WCS is an Equal Opportunities Employer.