

2016-2017

Child Find Notice to Parents

Regarding child
identification,
location,
screening, and
evaluation at
Howe Public
Schools

Phone

918-658-3508

Fax

918-658-2590

Email

carlagarrett@howeschools.org

If you suspect a child has a disability, please contact Howe Public Schools.

This notice is to inform parents of the child identification, location, screening and evaluation activities to be conducted by Howe Public Schools. Personally identifiable information shall be collected and maintained in a confidential manner in carrying out the following activities.

Referral: Preschool children ages 3-5 and students enrolled in kindergarten through 12th grade who are suspected of having disabilities, which may require special education and related services, may be referred for screening and evaluation.

Screening: Screening activities are conducted with all students annually. These may include vision, hearing, health, a review of records and educational history, interviews or questionnaires, observations and readiness or educational screening.

Evaluation: If school-wide screenings identify an area of concern, an individual evaluation will be considered. Evaluation procedures are used in accordance with Federal laws and regulations to determine whether a child has a disability and the nature and extent of the special education and related services that the child may need. Written consent of the parent or legal guardian must be obtained before any evaluations may be conducted.

Collection of Personally Identifiable Information: Educational records containing personally identifiable information collected in the identification, location, screening, and evaluation of children shall be maintained in accordance with the Family Educational Rights and Privacy Act (FERPA) and the Policies and Procedures for Special Education in Oklahoma.

Before any major identification, location or evaluation occurs, parents will be notified. Accommodations for other languages or modes of communication will be provided.