

USE FORM 8822-B to notify IRS of a change of address or responsible party

Effective January 1, 2014, taxpayers must use Form 8822-B to notify IRS of a change of address or the identity of a responsible party. Form 8822-B must be filed within 60 days of the change. An updated Form 8822-B is available on IRS.gov. There is a box on the form that exempt organizations must check. (If you are a tax-exempt organization, check here) Also line 1 box should be checked and possible line 3 if your address should change.

Form 8822-B should be mailed to Department of the Treasury, Internal Revenue Service Center, Ogden, UT 84201-0023. Form 8822-B can be completed on the IRS.gov web site and printed.

Copy of Form 8822-B attached.

Any questions, please contact: T. M. Wittrock PSD - Email: witrock@netins.net or TWittrock@wildblue.net

Change of Address or Responsible Party — Business

▶ Please type or print.

▶ See instructions on back. ▶ Do not attach this form to your return.
 ▶ Information about Form 8822-B is available at www.irs.gov/form8822.

OMB No. 1545-1163

Before you begin: If you are also changing your home address, use Form 8822 to report that change.

If you are a tax-exempt organization (see instructions), check here

Check **all** boxes this change affects:

- 1 Employment, excise, income, and other business returns (Forms 720, 940, 941, 990, 1041, 1065, 1120, etc.)
- 2 Employee plan returns (Forms 5500, 5500-EZ, etc.)
- 3 Business location

4a Business name	4b Employer identification number
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5 Old mailing address (no., street, room or suite no., city or town, state, and ZIP code). If a P.O. box, see instructions. If foreign address, also complete spaces below, see instructions.

Foreign country name	Foreign province/county	Foreign postal code
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6 New mailing address (no., street, room or suite no., city or town, state, and ZIP code). If a P.O. box, see instructions. If foreign address, also complete spaces below, see instructions.

Foreign country name	Foreign province/county	Foreign postal code
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7 New business location, if different from mailing address (no., street, room or suite no., city or town, state, and ZIP code). If a foreign address also complete spaces below, see instructions.

Foreign country name	Foreign province/county	Foreign postal code
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8a Old name of responsible party	8b New name of responsible party
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9a Old SSN, ITIN, or EIN of responsible party	9b New SSN, ITIN, or EIN of responsible party
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10 Signature
 Daytime telephone number of person to contact (optional) ▶ _____

Sign Here	▶ _____ Signature of owner, officer, or representative	_____ Date
	▶ _____ Title	

Where To File
 Send this form to the Department of the Treasury, Internal Revenue Service Center, and the address shown next that applies to you.

If your old business address was in . . . THEN use this address . . .

Connecticut, Delaware, District of Columbia, Florida, Georgia, Illinois, Indiana, Kentucky, Maine, Maryland, Massachusetts, Michigan, New Hampshire, New Jersey, New York, North Carolina, Ohio, Pennsylvania, Rhode Island, South Carolina, Tennessee, Vermont, Virginia, West Virginia, Wisconsin Cincinnati, OH
45999-0023

Alabama, Alaska, Arizona, Arkansas, California, Colorado, Hawaii, Idaho, Iowa, Kansas, Louisiana, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Mexico, North Dakota, Oklahoma, Oregon, South Dakota, Texas, Utah, Washington, Wyoming, any place outside the United States Ogden, UT
84201-0023