

Minnesota Educational Technology Networks (METN)

Meeting of the Board of Directors

July 18-19, 2012

Minutes

Agenda:

1. Quorum, introductions, agenda, minutes
2. Treasurer's Report
3. Officers
4. METN dues for FY2013, set dues, review Current METN members, identify others.
5. Discussion Items

Day 1 - July 18, 2012 12:00 -4PM

- a. Dues for 2013 (moved to item 4 above)
- b. Statewide distance education possibilities, bring copies of your schedules!
- c. Legislative Action for 2012-13 and definition of eligibility for Telecom equity aid eligibility
- d. Ultra High Speed Broadband Task Force, what do we do?
- e. Erate – National and State concerns, what do we do?
6. Other Hot topics, including Vendor Presentations for 2012-13.

Day 2 July 19, 2012 8:00 AM – 12 noon

- g. Legislative Platform for 2013
- h. Online Learning Regional Collaboration
- i. Video Content Partnerships
- j. Final discussion, Telecom Aid and Levy

5. Adjourn

1. Open/Quorum

The meeting was convened at 12:30pm by Chair Pete Royer. A concurrent Members annual meeting is also in session. Attendance of others is noted there.

Directors in attendance: Dennis Fazio, Pete Royer, Tracy Fiereck, Marc Johnson, Josh Sumption

Directors absent: none

A quorum was present.

Motion by Secretary Dennis Fazio to approve May minutes. Carried

2. Treasurer's report is attached to the minutes. Motion by Treasurer Tracy Fiereck to accept Treasurer's report. Carried

3. Election of Officers

All existing officers were reelected to their current offices:

Pete Royer, Chair

Tracy Flereck, Treasurer

Dennis Fazio, Secretary

Josh Sumption was also elected Vice Chair

4. Dues:

Pete Royer proposed \$100 per member dues for next year. Carried.

5. Discussion Subject Items:

b. Video class schedules and video field trips were briefly discussed. Schedule and contacts will be posted on the web site.

c. Legislative action for 2012-13 and definition of eligibility for Telecom Equity Aid
To be postponed till tomorrow.

d. Ultra High Speed Broadband Task Force
Seems more consumer driven, Not any initiatives coming out of it likely.

e. Erate National and State concerns: Training in October. Concern: priority 1 requests are more than the \$2.5B allocated. Some schools and districts have been approved.

f. Other topics

Vendor presentations. Should we continue? If interest, could use assistance in arrangements each month. Topics of interest:

- Flipped classroom
- iPad management (e.g Casper last year)
- Desktop video
- Customized mobile apps
- Email archiving
- Cisco Education Academy

Proposal to move the monthly meeting to the afternoon. Set 12:30-1:00 for vendor presentations and 1:00-3:00 for meetings. Second Thursday of the month. Starting in Sept.

Trends toward IP video and away from H.323.

Meeting recessed at 2:45pm till 8:00am Thursday

Thursday, July 19, 2012

Chair Pete Royer reconvened the meeting at 8:15m.

Telecom Aid Criteria (postponed from yesterday)

Dennis Fazio proposed some wording changes to the MDE Criteria for Telecom Aid that would simply and clarify the requirements according to legislation. (Attached to minutes), Some discussion ensued regarding the necessity of changes and the effect on regions that are still trying to organize their cluster purchasing. Some would prefer additional time to consult with their boards and superintendents.

Motion by Dennis Fazio to table until the September meeting. Carried.

Aaron Bergstralh asked if we should also clarify the criteria for maintenance charges. There was some confusion as to whether maintenance on equipment could be included. Dennis Fazio proposed to compose a tighter definition that MDE could use in the form of: "Maintenance charges include costs for fiber locates, relocates and repair paid on a recurring basis to a third

party. James Montz raised the issue of including fixed wireless, so that will also have to be included in the rewritten recommendation.

g. MLA/MEMO Legislative Platform and Talking Points

Dale Carrison presented two documents for review (attached to minutes) including the MLA/MEMO legislative platform, the MLA talking points and recommended changes for the Telecom Aid criteria.

1. MLA Talking Points for Telecom 2012 and
2. 2012 Platform final from MLA/MEMO

Motion by Josh Sumption to adopt both documents. Carried

There as some discussion on the batch submission spreadsheet used by some clusters to submit their data. Mary and Dennis will talk with Chris Kubesh about making the Sharepoint data more visible to the cluster coordinators to be able to detect entries by districts directly.

h. Online learning legislation

Mary Mehsikomer reported on activities and actions of the Online Learning Advisory Council. Deborah Proctor is the new MDE online learning coordinator.

MDE has \$104,000 to create a digital learning catalog as required in legislation.

Online learning is defined as all of the Dept approved online learning providers

Blended or digital learning includes all other modes.

i., j. (Items covered in other topics at other times during the meeting)

Other Misc Topics

Dale Carrison will be stepping down from his position as chair of the Telecommunications Legislative Action Committee.

Superintendant access to video:

Polycom has an iPad app for video conferencing. Need H.323 connection in the school to make use of the app. Mary asked a survey of the regions on how extensive superintendent use of videoconferencing is.

Telecom Cluster Map and membership

Final solicitation for any changes to the cluster map.

Next meeting: Thursday September 13. Vendor presentation at 12:30, meeting at 1:00pm.

Meeting adjourned Thu July 19, 11:15am.

Account Transactions
MITN Checking

7/1/2010 Through 7/18/2012

Num	Date	Payee	C	Category	Amount	Running Balance
Opening Balance as of 7/1/2010						1,954.81
Month Ending 7/31/2010						
2521	7/14/2010	Green Mill	R	Miscellaneous : Food	(134.76)	1,820.05
2522	7/23/2010	Radisson Hotel	R	Conference : Food	(585.71)	1,234.34
Total Month Ending 7/31/2010					(720.47)	
Month Ending 9/30/2010						
2523	9/30/2010	ECMECC	R	Technology	(199.95)	1,034.39
2524	9/30/2010	MN Secretary of State	R	Miscellaneous : Registration Fee	(35.00)	999.39
Total Month Ending 9/30/2010					(234.95)	
Month Ending 4/30/2011						
AW	4/27/2011	Mid Country Bank	R	Miscellaneous : Checks	(14.55)	984.84
Total Month Ending 4/30/2011					(14.55)	
Month Ending 5/31/2011						
2525	5/3/2011	Pete Royer	R	Miscellaneous	(87.94)	896.90
Total Month Ending 5/31/2011					(87.94)	
Month Ending 7/31/2011						
	7/21/2011	Green Mill	R	Miscellaneous : Food	(167.49)	729.41
Total Month Ending 7/31/2011					(167.49)	
Month Ending 9/30/2011						
3000	9/9/2011	Kelly Inn	R	Conference : Misc.	(474.46)	254.95
Total Month Ending 9/30/2011					(474.46)	
Month Ending 2/29/2012						
	2/22/2012	Deposit	R	Membership	700.00	954.95
Total Month Ending 2/29/2012					700.00	
Month Ending 3/31/2012						
	3/15/2012	Deposit	R	Membership	200.00	1,154.95
Total Month Ending 3/31/2012					200.00	
Month Ending 4/30/2012						
	4/19/2012	Deposit	R	Membership	300.00	1,454.95
Total Month Ending 4/30/2012					300.00	
Month Ending 7/31/2012						
3001	7/18/2012	ECMECC		Technology	(239.90)	1,215.05
Total Month Ending 7/31/2012					(239.90)	
Grand Total					(739.76)	1,215.05

An organized telecommunications access cluster meets **all** of the following conditions:

1. Is designated as a telecommunications access cluster as a public consortium with a school district number assigned by the Minnesota Department of Education.
- ~~1.2. Has a current letter of agency on file for each member school district or charter school that authorizes the organization to file for the federal E-rate telecommunications discount program and/or the state Telecommunications/Internet Access Equity Aid on behalf of member school districts and charter schools OR guides and assists member school districts in filing E-rate and/or Telecommunications/Internet Access Equity Aid applications OR has~~ Has a joint powers agreement or other formal agreement in place that authorizes the entity to procure ~~technology or~~ telecommunications, Internet or video services for member school districts and charter schools.
- ~~2.3.~~ Coordinates the **common** procurement of telecommunications ~~and or~~ Internet access services for school districts and charter schools, and uses using the cooperative purchasing power of its membership to negotiate telecommunications and Internet access pricing.
- ~~3.4.~~ Provides Internet access and/or video conferencing network support and program coordination to member school districts and charter schools.
- ~~4. Is designated as a telecommunications access cluster as a public consortium with a school district number assigned by the Minnesota Department of Education.~~

What constitutes membership in a telecommunications access cluster?

Membership in a telecommunications access cluster is defined by a school district or charter school meeting **all** of the following conditions.

1. ~~The school district or charter school has filed a current letter of agency that authorizes the organization to file for the federal E-rate telecommunications discount program and/or the Telecommunications/Internet Access Equity Aid program on behalf of member school districts and charter schools OR receives guidance and assistance in filing E-rate and/or Equity Aid applications OR~~ The school district or charter school has established membership in a telecommunications access cluster organization ~~is a member in any joint powers agreement creating the organization.~~
2. The school district or charter school participates with ~~a the~~ telecommunications ~~cluster access~~ organization in a cooperative purchasing arrangement for ~~the procurement of~~ telecommunications ~~and or~~ Internet access ~~to ensure economical and efficient telecommunications and Internet access.~~
3. The school district or charter school receives Internet access ~~and/or or~~ video conferencing network support and program coordination from the telecommunications access cluster organization.
4. The school district or charter school must have been a member of a cluster ~~cluster~~ between July 1, 2010 and June 30, 2011 or prior before the end of the fiscal year for which funds are to be claimed and during the fiscal year for which they are reporting to receive telecommunications/internet access equity ~~aid on actual FY 2011 costs for FY 2012 aid.~~

BROADBAND TELECOMMUNICATIONS ACCESS FOR SCHOOLS AND LIBRARIES
MLA – MEMO – METN – Talking Points – November 2011

Minnesota schools and public libraries receive state support to help pay for the cost of high speed Internet access that remains after federal E-rate discounts have been applied. The appropriation for public schools is \$3.75 million per year. The appropriation for public libraries is \$2.3 million.

Sufficient Internet access is mission critical for schools and public libraries. Media rich online educational content, increasingly accessed over mobile computing devices, requires high levels of bandwidth for schools. In addition, schools need Internet access to manage daily operations, including food service, communications, transportation, accounting, procurement, and other aspects of administration. Public libraries need Internet access in order to manage collections, provide materials and research capabilities to customers, and also serve as public Internet access centers for citizens who do not have computers or adequate Internet access in their homes.

Examples of how broadband access is used by schools and public libraries include:

1. **Citizens without high speed Internet access** at home **or who lack proficient computer skills** visit their local public library and use the computers for communication, to file for government services, search for employment, locate information, research special topics and conduct personal business. **Families with dial-up or low bandwidth connections** use public library Internet access for **projects and software** that require higher bandwidth capacity.
2. Students access **distance-learning opportunities** from post-secondary education institutions, other Minnesota K-12 schools and online learning programs. Specific examples include the Online College in High School program, interactive video courses (IVC), and the Online Chinese Project, which provides instruction in Mandarin Chinese to students throughout Minnesota who would otherwise not have access to Chinese language courses.
3. Robust Internet access, combined with **audio and videoconferencing technology**, is used to connect educators and librarians statewide and with peers across the globe. Students, teachers, librarians and school administrators use broadband access to collaborate on curriculum development and library applications, conduct meetings, participate in professional development, and access information beyond the geographic and resource limitations of their communities.
4. Public library customers use **online systems** (MNLINK) to access books and materials through interlibrary loan, effectively making all the resources of all Minnesota libraries available to customers statewide.
5. Institutions such as museums, historical societies, zoos, and other centers of culture provide **interactive learning opportunities** to students through “field trips” using broadband connections and videoconferencing. These experiences provide 21ST century learning opportunities to students in rural areas who might otherwise miss out because factors of time and distance make an actual visit to these facilities cost-prohibitive.
6. Citizens interested in computer-related technologies depend on public libraries to provide **education and training** on such varied applications as Skype accounts, web cams, GPS systems, digital cameras, slide-show production and electronic reading devices.
7. Parents use broadband connections to **access information** on their child’s educational progress and achievement, manage lunch accounts, and participate in the school community.
8. Schools use **broadband and cloud services** to conduct their daily business including managing finances, tracking student achievement, reporting required data to the state and federal government, and connecting with the local community.
9. Students in school library media centers and citizens in public libraries use **resources** found in the Electronic Databases for Minnesota (ELM), and the thousands of e-books, including electronic textbooks, available to all citizens through NetLibrary and other sources.

For additional information: <http://www.metn.k12.mn.us>

The Minnesota Library Association and Minnesota Educational Media Organization 2012 Legislative Platform

Minnesota's Academic, Public and School libraries and media centers are vital to the educational, economic and cultural life of this State.

The following represent the vital interests of the State of Minnesota through these libraries and media centers in 2012:

*The Minnesota Library Association and the Minnesota Educational Media Organization support the appropriation of \$10 million dollars for the 2012-2014 biennium for the construction of public library buildings through the State's currently authorized matching program (Minnesota Statutes 134.45).

*The Minnesota Library Association and the Minnesota Educational Media Organization support the further development of fiber optic and other broadband improvements for public libraries, school media centers and the state's publicly supported academic libraries.

The Minnesota Library Association and the Minnesota Educational Media Organization support continued funding for K-12 school and public library telecommunications and Internet Access Equity Aid and Regional library Telecommunications Aid programs currently in place. In addition, MLA/MEMO supports the 2010 recommendations of the Ultra High-Speed Broadband Task Force in regard to implementing increased broadband capacity to K-12 schools and public libraries.