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Vacancy Announcement No. SH 18052201

Job title:	Nurse
Job location:	Lashio, Shan Project
Accountable to:	Nursing Team Supervisor
Basic Salary:	437,000 MMK
No. of Position:	1
Contract Type:	Initially one year with possible extension

General presentation

Médecins Sans Frontières (MSF) is an international medical humanitarian organization that provides assistance to populations in distress, to victims of natural or man-made disasters and to victims of armed conflict. MSF has been working in Myanmar since 1992 and is currently providing healthcare in Kachin, Rakhine and Shan states, as well as Yangon and Thanintharyi regions.

Over 1,200 international and national staff work closely together to provide high-quality care and treatment through a network of health centres, health posts and mobile clinics. MSF's goal is to save lives and alleviate suffering by working directly with those in need - regardless of race, religion or political affiliation. The teams are made up of highly qualified medical staff, administrators, coordinators and experts in various medical, logistics, water and sanitation fields.

Main Purpose

Providing nursing care, treatment and follow-up of patients, according to doctors' prescriptions, protocols applied in service and universal precautions/ hygiene standards, in order to ensure the quality and continuity of care for the targeted population.

Main tasks and responsibilities

- Knowing, promoting, implementing and following up the universal hygiene standards/ precautions, bio-hazard prevention and infection control, security rules and other protocols and procedures in the medical premises and ensuring high standards of hygiene of his/her working environment. Respecting medical secrets and confidentiality at all times.
- Organizing and carrying out care and treatments according to medical prescriptions, and assisting during consultations, daily rounds and other medical procedures. Participating in health education of the patient (and family) when necessary.
- Identifying Sexually Gender Based Violence victims and referring them to the medical team so they can receive the necessary treatment. Knowing and is aware of the importance and appropriate use of the Post Exposure Prophylaxis (PEP) Kit.
- Ensuring patients are properly received and installed and that those with lack of autonomy are assisted, especially regarding their feeding, personal hygiene, movements and comfort. For ER and OPD nurse, ensuring triage of patients in waiting areas, wards or during emergencies, detecting the priority acute/emergency cases, carrying out first aid care and referring them to the doctor when necessary.
- Sending material to be sterilized and recuperates it from sterilization.
- Carrying out admission, surveillance and follow-up of patients (i.e. assessment of the evolution of their state of health and the identification of any emergency situation or deterioration).
- Carrying and supervising administrative procedures and documents (fill in patient's files, forms, consumptions, statistics, registers, health files, etc.), ensuring an appropriate written/oral handover, and reporting any problematic situations and cases that may arise. Participating in data collection and keeping doctors/supervisors informed.
- Participating in the department-related pharmacy and medical equipment control and maintenance (quality and its functioning, storage conditions, follow-up of expired drugs inventories, stock takes of medicines and material at every team changeover ensuring no material is taken out of nursing area/wards without prior authorisation, etc.)
- Ensure cleaning and minor maintenance for biomedical equipment used. Following the user manual and protocols and alert supervisor in case of malfunctioning.
- Supervising and training nurse-aids, nutritional assistants, cleaners and other related staff under his/her supervision, ensuring teamwork and adherence to all appropriate protocols and procedures.
- Facilitating on job training for new nurse, ensuring teamwork and adherence to all appropriate protocols and procedures.
- Performing proper consultations (as of updated Task Shifting steps) for stable HIV/ ART patients as well as provision of basic health care, family planning services/reproductive health care and NCD screening and

continuation of treatment prescribed by doctors cases as deemed appropriate and ensure proper referral to the doctor as indicated.

- Providing therapeutic education to patients under care according to updated strategy.
- Providing proper nursing care and health education (if needed personal hygiene and family planning and provide Family Planning services) to the patients, and their families as required.
- Responsible to take (blood) samples of patients as indicated by updated guidelines needed and ensure maintenance of cold chain system for storage of vaccines, transportation of sputum samples and blood.
- Assisting in home Based Care, Mobile clinic and other outreach activities (Prison Based Care, MDR-TB, etc) if needed.
- Administering drugs (MDRTB) as prescribed by the doctor and to ensure that the patient is clear on how to take the medication.
- Providing proper nursing care to the patients in day care centre.
- Providing care for patients supporting by MSF as part of an MSF team collaborating with MoH in MoH facilities and contributing to the project's health program as active member of the multi-disciplinary team.
- Practicing and encouraging the accurate use of PPE for the relevant areas and activities.
- Attending medical training activities as required.
- Additional specific accountabilities for Mobile Nurse as well as prison nurse.
- Participate in Watsan assessment during mobile assessment activities as well as emergency response team.
- Performing any other relevant tasks assigned by his/her supervisor as necessary.

Confidentiality

This organization attaches the greatest importance and confidentiality to patient, staff, health data and other data held by the organization. All data should be treated as confidential and should only be disclosed on a need to know basis.

Requirements

- Essential recognized nurse degree/diploma with valid license
- Desirable Bachelor in Science of Nursing
- Desirable 2 years of previous experience and previous experience in other NGO's

What we offer is:

- An attractive and market based salary;
- Food per diem for field visit;
- Public Holidays – all gazette public holidays;
- 16 paid leaves (including 6 casual leaves) on an annual basis;
- Excellent health care package;
- 13th months bonus;

You are offered the opportunity to work with the world's largest medical emergency organization and work with very experienced colleagues in a highly professional working environment. You will be able to acquire valuable skills in an international environment.

For inpat staff

- Frequent trips paid back home;
- An additional package including housing;

Application:

Please send your application letter, CV and passport-sized photo, copies of education, qualifications and references to:

Attention:

Project Coordinator
MSF - Holland (Lashio Office)
No. (12/3), Monastery Road, Block (8), Lashio.
Email to; shan-hrm-assist@oca.msf.org

Not later than Tuesday, 05th June 2018, 17:00PM.

- **Only short listed candidates will be contacted and interview will be taken place on either Coordination office or Projects that you can easily access.**
- **Please clearly mention the announcement no and job title in the subject line.**
- **If you apply on-line, please send email applications in Microsoft word or PDF format.**