

Pen Selwood Parish Council

Committee Meeting

Minutes of the Committee meeting held at the Village Hall on Wed 13th November 2013

Present Cllr Fitzgerald (Chairman) Cllrs Jenkins, Young, Clark, Ashman, Steadman ,Appleton

- 1 Public Open Forum.** No comments from public-Present Cllr Mike Beech ,Ian Steadman.
- 2 Apologies for absence.-** Hazel Baker.
- 3 Notices of Interest** Peter FitzGerald in item 10 plus most other members of the Council.
- 4 Minutes of last meeting** - Approved and signed for 10th September 2013.
- 5 Matters Arising** - Item 12 , lectern now in place ,further modifications needed .
- 6 To note arrival of new grit Bin for Pen Ridge Road. Total Cost £160-** Noted awaiting invoice.
- 7 Planning activity Andrew Jenkins .-** Cllr Jenkins reported two solar panel projects had been approved at Silton and Holbrook and the PC had approved application number 13/03787/ful for field shelter.
- 8 Agree budget/precept request for 2013/2014 prior to completion and submission of forms before 1st Jan 2011. Drtaft budget circulated by Clerk.-** Clerk ran through figures which were to be changed to reflect possible expense in area of maintenance. Precept request for next year would remain unchanged and the Clerk will look into grants available for work on Parish Plan which have remained unclaimed. Revised budget to be circulated by Clerk when completed.
- 9 Road side hedges- Peter FitzGerald.-** Peter ran through the process that had led to the current situation. The letter drafted by the Clerk in May had been altered to suit a broader cross-section of the village but the final recipients had not been identified. Ian Steadman expressed his frustration with the time taken to tackle this issue and provided helpful guidelines on tree and verge height which had been provided by Highways Department. Peter asked the Council members for their views and it was decided to review the letter and send it to the residents of Pear Ash Lane and Underhill. Bryan Young expressed the view that the Parish Council ought not to be involved in this as it was a Highways issue. Peter to adjust letter and Tony and Peter would provide the Clerk with address and name of residents to be included on the circulation list.
- 10 Highways Report-Tony Appleton.-** Tony advised that the new salt bin had arrived and had been placed. The contractor responsible for damaging another salt bin would be presented with an invoice for its replacement. The Winter action plan had run into problems when the Clerk received a letter from our Insurers saying that it was not possible for the PC to subcontract road clearance and grit spreading to a contractor. Butt Brothers who had been approached would be asked if they could work under their own Public Liability Insurance. Salt bags were available for collection from 23rd November and Tony will pick some up and top up the grit bins. Andrew Jenkins asked Tony if he could remind Highways to clear the drains close to Corner Cottage as they flooded regularly.
- 11 Note payment of £300 grant to assist with Church yard maintenance Cheque number 461.-** Noted

12 Footpaths report- Jane Ashman. discussed an application for a grant to repair culvert which would be paid to PC funds in the first instance, up to £750 may be available. The land owner had been advised of developments. Jane also advised that stiles around the Parish were in a state of decline and asked that some money be put aside to do remedial work .Clerk to include this revenue in the maintenance budget for next year.

13 Update on Village Statement-Jenny Stedman ran through the updates needed to be made to the Cherished Landscape Evaluation following the completion of the Parish Plan in December 2012 and agreed the changes with the Parish Council members. The work was not complete yet and Jenny would update the PC at the next meeting. Jenny to forward completed version to Mike Beech .Peter thanked Jenny for her work.

14 Fencing on Common Land- Peter reported that the fence at Leigh Common had been removed.

15 AOB Andrew asked Clerk to obtain price for new ,metal 4 drawer filing cabinet for storage of Parish archives in village Hall. Clerk will do this. Jenny asked if all PC members could look at Web Site with a view to updating the Parish Council aspiration statement.

Dates for next meeting 8th Jan 2013.

Meeting ended 9.05pm

Chairman.....**Date**.....