

# Pen Selwood Parish Council

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## Committee Meeting

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### Minutes of a meeting of the Committee meeting at the Village Hall on Wed 8<sup>th</sup> Jan 2014

**Present** Cllr Fitzgerald (Chairman) Cllrs Jenkins, Appleton, Young, Steadman, Ashman. Cllrs Beech and Groskop. Members of the public Hazel Baker and Chris Worrall.

- 1 Public Open Forum- No Comments
- 2 **Apologies for absence** - Cllr Clark
- 3 **Notice of interest** - All Councillors who have road facing hedges.
- 4 **Minutes of last meeting** Change Jenny to Jane on item 15 AOB.
- 5 **Matters Arising** – Jenny advised that she would e mail changes to Village Statement when they were complete.

Clerk advised Insurance had been updated (to cover value of Clock and Lectern) and Filing cabinet price obtained (£99+vat and delivery. It was decided to proceed with purchase ,Clerk to arrange.

- 6 **Planning Activity- Andrew Jenkins-** Andrew reported no planning activity. Peter FitzGerald advised mess on Salters Lane was caused by agricultural work not building work of any type.
- 7 **Highways** –Tony Appleton reported that PSW roads were in fair condition, if a little messy, with a few pot holes in need of repair ,highways were aware . Letters had been sent to Pear Ash Lane(PAL) and Underhill residents and at least three had carried out work or were about to do so. Tony reported most drains had been inspected and cleaned (Pen Mill Hill missed and others missed), these would be reported. All salt bins had been filled and 10 additional bags of Salt collected. A dumpy bag of salt was to be delivered to Tony's house for future use. Responsibility for the damaged salt bin has been declined by the contractor and witness statements were to be collected as evidence to the contrary. Hazel Baker reported a big hole in the road at the top of Pen Mill Hill which was in Wiltshire, Tony to contact Wiltshire Highways. Bryan Young proposed the PC hire a sweeper to clear all roads before spring and Tony would look into the cost of this and circulate the details to PC members with a view to carrying out the work before Feb. 14<sup>th</sup>. It was agreed the Clerk would write a thank you letter to all PAL and Underhill residents to thank them for work done on hedges so far and prompt more action.(Draft to Peter)
- 8 **Footpaths Update-Jane Ashman-** Jane advised Charles Buckler had repaired the Culvert at Ballands Castle and it was Jane's intention to ask that the grant applied for to cover this work be applied to work required in stiles .Clerk to write and thank Mr Buckler on behalf of PC.
- 9 **Note letter of thanks from SSCAT regarding grant from PenSelwood PC for £150.** –Noted
- 10 **Note revised Budget figures to reflect receipt of SSDC Parish plan Grant £767.**-Noted ,Clerk to proceed with precept request for £4883.
- 11 **AOB** – Bryan Young proposed the new clock be moved to a south facing wall to enable better visibility. PC agreed this was a good idea.

Date for next meeting 12<sup>th</sup> March 2014

**Chairman**..... **Date**.....