

JOB VACANCY ANNOUNCEMENT (Re-advertisement) NO. 026/2015

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is a German federal enterprise and offers workable, sustainable and effective solutions in political, economic and social change processes. Most of our work is commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ). GIZ also implements projects on behalf public and private entities in Germany and abroad, such as the European Union. GIZ operates throughout Germany and in more than 130 countries worldwide with about 17,000 staff members around the globe, some 70% of whom are employed locally as national personnel.

The Myanmar Trade Development Programme is a three year technical assistance programme that has been entrusted by the European Union to GIZ. The programme will run for 36 months until 31 December 2017. The budget of the programme is € 10.5 million and is provided on the basis of co-financing by the European Union and the German Federal Ministry of Economic Cooperation and Development (BMZ). The ultimate aim of the TDP is to contribute to the enhancement of inclusive economic growth of Myanmar by enabling the country to take advantage of its reintegration into the world trading system, including ASEAN, for strengthening trade and investment. TDP deals with topics like trade policy development, trade promotion, trade facilitation, food safety and sanitary and phytosanitary measures, national quality infrastructure, consumer protection, and competition policy.

In order to support the Trade Development Programme GIZ is looking for:

Position:	Junior - Technical Expert
Location:	Nay Pyi Taw (Ministry of Commerce)
Contract Period:	ASAP – 31.12.2016 (extendable)
Number of Position:	1

A. Responsibilities

The Junior-Technical Expert will primarily support the Team Leader in the implementation of the TDP Work Plan, in particular in the fields of trade policy, Aid for Trade coordination, Consumer Protection, Competition Policy, and national quality infrastructure, and will develop activities and initiatives within that scope to realise the objectives of the TDP. He/she will build and manage relationships with stakeholders from the public and private sector in order to gather information and opinions about the activities of TDP, and to disseminate information on and promote the objectives of TDP. The Junior-Technical Expert will also work with the Team Leader on periodic planning and reporting to the beneficiaries and the financing partners.

B. Tasks

The (Junior-) Technical Expert performs the following tasks:

1. Project Management

- Support in the implementation of ongoing and new project activities
- Initiate and develop project ideas together with TDP team members and with local stakeholders
- Collect data and information on project activities and support drafting periodic reports to beneficiaries and financing partners
- Conduct quantitative and qualitative studies, and collect and analyse data and information
- Support the implementation of the communication and visibility plan, including drafting of information materials, and giving presentations
- Support international technical assistance missions
- General coordination and support

2. Capacity Building and Relationship Building



- Plan, coordinate and conduct capacity building activities, training, and stakeholder workshops
- Provide specific technical assistance in selected areas, such as trade policy
- Ensure cooperation, regular contact and dialogue with partners, private sectors, and the public (through media) to improve and maintain good working relationships

3. Other duties/additional tasks

- Travel to Yangon and selected regions in Myanmar in accordance with project requirements
- Travel abroad if requested
- Upon request provide translation of relevant documents, or interpretation during relevant meetings and/or technical assistance missions
- Performs other duties and tasks upon the request of management

C. Required qualifications, competences and experience

Qualifications

- University degree in economics, international trade, public administration, law, or any other subject relevant for sustainable economic development and trade policy reform

Professional experience

- Up to 2 years professional experience in a public or private sector organisation
- Experience in one or more of the fields covered by TDP is an asset

Other knowledge, additional competences

- Proactive and opportunity driven attitude
- Good networker and facilitator
- Very good working knowledge of ITC technologies (related software, phone, fax, email, the internet), computer applications (e.g. MS Office), and social media
- High level of proficiency (reading, writing, speaking) in both Myanmar and English language
- Some experience with organisation and implementation of workshops, and conducting training activities would be an asset

GIZ offers a competitive salary and a social benefits package and GIZ encourages women, people with disabilities and minorities to apply.

Application procedure:

Applications are accepted until **Wednesday 11th November 2015**

Qualified candidates shall send their application letter along with their non-returnable recent CV and contact detail of two referees to the following address:

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH
No. 45, Innya Myaing Road, Golden Valley (2) Ward, Bahan Township,
Yangon, Myanmar
OR

E-Mail: recruit-myanmar@giz.de

Note:

Please mark the application with: "Application for Junior - Technical Expert Re-advertisement (026/2015)." Only short listed candidates will be contacted. Applications are requested to be sent in Microsoft word or PDF format. Applications with download-links cannot be considered.