## LESSON OBSERVATION NOTES

<table>
<thead>
<tr>
<th>Teacher:</th>
<th>Observer(s):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
<td># Students:</td>
</tr>
<tr>
<td>Class details:</td>
<td>Engage</td>
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</tbody>
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Observer signature: ____________________________  Teacher signature: ____________________________

This evaluation tool is to assist teachers in tracking their progress over the course of the performance review period. Feedback from students received by the service team or Education Services Managers and Supervisors will be shared with you as part of ongoing development. You should keep a copy of this document for reference when completing your self-evaluation and as a departure point for discussion about your performance.
**SUGGESTIONS**

**Things to keep doing**

**Things to start doing**

**Things to avoid doing**

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**ACTIONS & RESOURCES**

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**EXPECTED STUDENT BEHAVIOURS**

**Engage**

- Students look comfortable and at ease and may smile and/or laugh
- Students remain on task and interact with each other
- Students have opportunities to participate and contribute and are keen to do so
- Students listen attentively to each other and the teacher
- Students enjoy lesson topics which are related to their needs and interests
- (When asked) students praise the lesson or the teacher for being “fun”, “interesting” or “friendly”

**Understand**

- Students are exposed to language at i+1
- Students are able to understand instructions and participate in class
- Students receive help when they have difficulties understanding
- Students demonstrate they are aware of the (denotational, connotational, collocational & contextual) meanings of new language
- (When asked) students praise the lesson or the teacher for being “easy to understand”

**Learn**

- Students receive frequent and accurate feedback on pronunciation, grammar and vocabulary
- Students receive specific praise on language use, strategies and task outcomes
- Students repeat the correct form after being corrected
- Students use new language, which was relevant to them, in an authentic context
- Students review the content of the lesson and are aware of their progress at the end of the lesson
- (When asked) students praise the class for being “useful”