

We ask that you complete the enclosed Financial Statement form and provide the following documentation needed to process your workout request.

- 1) Letter detailing your current financial hardship
- 2) Personal income tax returns(form 1040) for the prior 2 years.
- 3) Two computer generated pay stubs from the most recent period for all wage earners.
- 4) W-2 Wage Statements for the prior 2 years.
- 5) Declaration page for a current hazard insurance policy.
- 6) Evidence that taxes are paid current.
- 7) Two recent bank statements

I want to help you through your current situation. However, I will give no further consideration to your request for loan modification, deed-in-lieu of foreclosure, forbearance plan, or shortfall payoff until I receive the completed Financial Statement and the documentation listed above.

Please call me immediately if you have any difficulty obtaining this information or completing the form.

Please fax form and appropriate documents to: 305-644-8177 or mail to the undersigned at: 4425 Ponce de Leon Blvd, 5th Floor, Coral Gables, FL 33146.

Our hours of operation are: Monday - Friday: 8:00 AM - 12:00 MIDNIGHT, EST; Saturday: 8:00 AM - 8:00 PM and Sunday: 1:00 PM - 5:00 PM, EST.

This letter is an attempt to collect a debt. Any information obtained will be used for that purpose.

Sincerely,

Loan Counseling Department, 1.800.771.0299  
E-Fax: 305-644-8177

**PERSONAL FINANCIAL STATEMENT**

*If co-borrower is a spouse, combine assets and liabilities. Please print legibly and complete form in ink.*

Service Account Number:

Property Address:

**PART I BORROWER INFORMATION**

**BORROWER INFORMATION**

Name:		Mailing Address:	Home Phone:
Employer Name:		Employer Address:	Work Phone:
Social Security No:	Position:	Dates of Employment: From: To:	Annual Salary:

**CO-BORROWER INFORMATION**

Name:		Mailing Address:	Home Phone:
Employer Name:		Employer Address:	Work Phone:
Social Security No:	Position:	Dates of Employment: From: To:	Annual Salary:

**OTHER BORROWER INFORMATION**

Name:		Mailing Address:	Home Phone:
Employer Name:		Employer Address:	Work Phone:
Social Security No:	Position:	Dates of Employment: From: To:	Annual Salary:

**PART II ASSETS AND LIABILITIES**

NO.	DESCRIPTION	ESTIMATED VALUE	AMOUNT OWED	NET VALUE
1	Cash On Hand			
2	Checking			
3	Savings			
4	Certificates of Deposit			
5	Stocks and Bonds			
6	Mutual Funds			
7	Total Liquid Assets (add lines 1-6)			
8	401(k)			
9	IRA			
10	KEOGH			
11	Total Retirement Assets (add lines 8-10)			
12	Primary Residence			
13	Other Real Estate			
14	Automobile 1			
15	Automobile 2			
16	Furnishings and Personal Property			
17	Cash Value of Life Insurance			
18	Other Assets			
19	Total Non-Liquid Assets (add lines 12-18)			
20	Total Assets (add lines 7 and 19)			

Explain reason for delinquency:

**PART III INCOME AND EXPENSES**

*If self-employed attach two years' most recent personal federal income returns to this statement*

NO.	DESCRIPTION (MONTHLY AMOUNT)	BORROWER	CO - BORROWER	OTHER BORROWER	TOTAL
1	Gross Salary/Wages				
2	Overtime Pay				
3	Commissions				
4	Bonuses				
5	Interest/Dividends				
6	Alimony/Child Support				
7	Social Security Benefits				
8	Retirement Benefits				
9	Disability Benefits				
10	Other Income (explain below)				
Explanation:					
11	Total Gross Income (add lines 1-10)				
Less					
12	Federal Income Taxes				
13	FICA				
14	State Taxes				
15	Savings Deductions				
16	Other Deductions (explain below)				
Explanation:					
17	Total Payroll Deductions (add lines 12-16)				
18	Net Personal Income (line 11 minus line 17)				
<b>COMPLETE LINES 19-29 FOR RENTALS</b>		<b>MONTHLY AMOUNT</b>	<b>BALANCE DUE</b>	<b># OF MOS. LATE</b>	
19	Gross Rental Income				
20	Parking Income				
21	Laundry Income				
22	Other Property Income (Explain below)				
Explanation:					
23	Total Gross Property Income (add lines 19-22)				
Less					
24	Real Estate Taxes Payable				
25	Insurance Payable				
26	Utilities Payable				
27	Property Maintenance/Management				
28	Total Property Expenses (add lines 24-27)				
29	Net Property Income (line 23 minus line 28)				
30	Net Income From All Sources (add lines 18 and 29)				
31	Taxes on Primary Residence				
32	Insurance on Primary Residence				
33	Homeowner's Association Dues				
34	Homeowner's Special Assessment				
35	Heat and Electricity				
36	Alimony/Child Support				
37	Child Care/School Tuition				
38	Other Mortgages on Primary				
39	Automobile Loan/Lease				
40	Automobile Loan/Lease				
41	Telephone				
42	Water/Sewer				
43	Student Loans				
44	Other Installment Loans				
45	Credit Cards				
46	Automobile Insurance				
47	Health Insurance				
48	Groceries and Toiletries				
49	Life Insurance				
50	Union Dues				
51	Total Personal Expenses (add lines 31-50)				
52	Income Less Expenses (line 30 - line 51)				