

THE TOWNSHIP OF SABLES-SPANISH RIVERS

**Application for an Official Plan Amendment
Under Section 22 of the Planning Act**

FOR OFFICE USE ONLY:

Date Complete Application Received:	Fee Paid:	Receipt No.:	Roll No.(if applicable):	File No.:
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INSTRUCTIONS TO APPLICANTS:

This application is to be used for all requests for approval for Official Plan amendments within the Township of Sables-Spanish Rivers. The information on this form that must be provided by the applicant is indicated by an asterisk (*) on the left side of the section numbers. This information is prescribed by Ontario Regulation 198/96 made under the Planning Act.

The application form also sets out other information that will assist the Township and others in their planning evaluation of the proposal. To ensure the quickest and most complete review, this information should be submitted at the time of application.

In the absence of this information, it may not be possible to do a complete review within the legislated time frame for making a decision. As a result, the application may be deferred or refused.

Any measurements are to be in metric units. The applicable application fee must accompany the application. If the application is not complete and/or the fee not provided, the Township will return the application and will not consider it.

Please Print and Complete or Check Appropriate Box(es)

1. Applicant Information

1.1 Name of Owner(s). An owner's authorization is required in Section ***, if the applicant is not the owner.

Name of Owner(s)	Home Tel. No.	Business Tel. No.
Mailing Address	Postal Code	Fax No.

*1.2 Applicant / Agent: Name of the person who is to be contacted about the application, if different than the owner.
(This may be a person or firm acting on behalf of the owner).

Name of Contact Person/Agent	Home Tel. No.	Business Tel. No.
Mailing Address	Postal Code	Fax No.

2. Location of Subject Land

*2.1 Geographic Township	Parcel No.	Lot/Section	Concession
Registered Plan No.	Lot(s) / Block(s)	Reference Plan No.	Part No.
			Civic Address

*2.2 Are there any easements or restrictive covenants affecting the subject land?
Yes No If Yes, describe the easement or covenant and its effect. _____

*2.3 What is the approximate area of the land covered by the proposed amendment? _____

3. Servicing Information

3.1 Access (check appropriate space(s))	Provincial Highway	
	Municipal Road - year-round maintenance	
	Municipal Road - seasonal maintenance	
	Other Public Road (specify)	
	Right-of-Way	
	Water	

3.1.1 If access to the subject land is by private road, or right-of-way, state who owns the land or road, who is responsible for its maintenance and what type of agreement is in effect. _____

3.1.2 If access to the subject land is by water only, please state the parking and docking facilities used, or to be used, and the approximate distance of these facilities from the subject land and the nearest public road. _____

4. Adjacent Land Uses

4.1 What are the present land uses of properties adjacent to the subject land?
to the north _____
to the east _____
to the south _____
to the west _____

5. Purpose of Application

*5.1 Does the proposed amendment change, replace or delete a policy in the Official Plan? Yes No

*5.1.1 If yes, identify the policy to be changed, replaced or deleted: _____

*5.1.2 If the proposed amendment adds a policy to the Official Plan, identify the purpose of the proposed amendment. _____

6. The Amendment

*6.1 If a policy in the Official Plan is being changed, replaced or deleted or if a policy is being added to the Official Plan, the text of the proposed amendment would read as follows: _____

*6.2 If the proposed amendment changes or replaces a schedule in the Official Plan, the proposed text that accompanies the schedule would read as follows: _____

7. Official Plan Designation

*7.1 The current Official Plan designation of the subject land: _____

*7.1.1 The land uses authorized by this designation: _____

*7.2 Does the proposed amendment change or replace a designation in the Official Plan? Yes No

*7.2.1 If yes, identify the designation to be changed or replaced: _____

*7.2.2 The land uses authorized by this designation: _____

8. Current Applications

*8.1 Is the subject land or lands within 120 metres of the subject land currently the subject of an application for approval of an official plan amendment, a zoning bylaw amendment, a Minister’s zoning amendment order, a minor variance, a plan of subdivision, a consent or a site plan? Yes No Unknown

*8.1.1 If yes, and known, please provide the following:

File No.	Approval Authority	Lands Affected	Purpose of Application	Status of Application	Effect of Application on Proposed Amendment

9. Sketch

9.1 This application must be accompanied by a sketch showing the following:

- the boundaries and dimensions of the subject land
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating the distance of the buildings or structures from the front yard lot line, rear yard lot line and the side yard lot lines
- the approximate location of all natural and artificial features on the subject land and on land that is adjacent to the subject land that, in the opinion of the applicant, may affect the application. Examples include buildings, railways, roads, watercourses, drainage ditches, river or stream banks, wetlands, wooded areas, wells and septic tanks
- the current uses on land that is adjacent to the subject land
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way
- the location of the parking and docking facilities to be used, if access to the subject land is by water only
- the location and nature of any easement affecting the subject land.

10. Other Information

Is there any other information that you think may be useful for the review of this application? If so, explain below or attach on a separate page.

11. Affidavit or Sworn Declaration of Applicant(s)

*11.1 Affidavit or Sworn Declaration for the Information set out in this Application

I/we, _____ of the _____
in the _____ make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application are true.

Sworn (or declared) before me
at the _____
in the _____
this _____ day of _____ 20_____

Commissioner of Oaths

applicant

12. Consent of the Owner(s)

12.1 Complete the consent of the owner(s) concerning personal information set out below.

Consent of the Owner(s) to the Use and Disclosure of Personal Information

I/we, _____, am/are the owner(s) of the land that is the subject of this application for an official plan amendment and for the purposes of the Freedom of Information and Protection of Privacy Act, I/we authorize and consent to the use by or the disclosure to any person or public body of any personal information that is collected under the authority of the Planning Act for the purposes of processing this application.

_____ date

_____ signature of Owner

_____ signature of Owner

13. Authorization for Agent

13.1 If the applicant is not the owner of the land that is the subject of this application, the written authorization of the owner(s) that the applicant is authorized to make the application must be attached to this application, or the authorization set out below must be completed.

Authorization of Owner(s) for Agent to Make the Application

I/we, _____, am/are the owner(s) of the land that is the subject of this application for an official plan amendment and I/we authorize _____ to make this application on my/our behalf.

_____ date

_____ signature of Owner

_____ signature of Owner