






## Progress on Pen Selwood Community Plan Jan 2014

### Actions - Heritage and Environment

Action	How it will be achieved	Priority	Progress	Comments
<b>Footpaths</b> Recruit new footpath coordinator. Review system for communication with district council and volunteers about faults on footpaths	Seek volunteer from footpath group members	H	●	
	Footpath coordinator to talk to District Council representative and volunteers	H	●	
Review arrangements between footpath coordinator and volunteers in order to ensure the footpaths are well maintained	With volunteers agreement share email addresses and encourage more joint working	M	●	Arrangements have been reviewed. Bulk of work undertaken by coordinator plus one.
Publicise role of landowners and footpath group volunteers in Pen Paper and on website	Submit article to Pen Paper and put on website	M	●	Article published in Pen Paper and on website.
Organise regular walks on parish footpaths and further afield. Publicise walks on website and on posters and in Pen Paper	Details of existing walks to be put on website and added to over time	L	●	Regular monthly walks organised and generally well attended
<b>Bridleways</b> Improve bridleways and tracks in poor repair	Ask Parish Council to liaise with Bourton PC over Long Lane Track	H	●	This is not a bridleway but an ancient track. Recommended not pursue at present but monitor. No action

## Progress on Pen Selwood Community Plan Jan 2014

Action	How it will be achieved	Priority	Progress	Comments
	Ask Parish Council to liaise with Zeals PC, Wiltshire bridleways group and Wilts CC to have bridleway from Gaspar Lodge to ford repaired	M		PC wrote to Zeals. Some minor improvements have taken place, possibly by the Stourhead estate. Funding for major works unlikely.
<b>Moldram's Ground</b> Improve awareness of Moldram's Ground as a special site for the Parish and encourage more volunteers to help to maintain it	Guided walk by rangers to be arranged for those in village who are interested. Publicity on notice boards and Pen Paper	M		'Moldram's Magic' organised by Ranger well attended by residents.
	More information about the management of the Reserve and how to volunteer on village website with links to other useful websites	M		Ranger and lead volunteer have signed up to website. Regular updates published on website along with volunteer days as events.
<b>Hedgerows</b> Prevent cutting of wild flowers on verges before they have a chance to seed	Ask PC to arrange with Somerset Dc, N. Dorset DC and Wiltshire CC that verges be cut after seeding.	M		PC wrote. Many villages request the same thing so a rota is necessary. Keep lobbying for a cut in June
	Find out what information Richard Place has about wild flowers on verges in Pen	L		Richard thinks there are no special rare varieties in verges and leaving cutting till June will suffice
	Put proposed management plan to Plant Life, Parish and District Council			Not pursued in light of the above

## Progress on Pen Selwood Community Plan Jan 2014

Action	How it will be achieved	Priority	Progress	Comments
<b>Village Hall, Church and Community Field</b> Increase funds for maintenance of Church and Community field. Village Hall adequately funded for the time being	Use church for more village functions  Look for opportunities to offer church and community field for weddings within what is allowed by Church law	M	●	The church is being used for a few functions beyond services. It could potentially be more.
	Suggest Sports and Social club might provide more funding for community field		●	Charitable status denied. To be raised at Sports and Social club committee meeting in February.
<b>Historic Sites</b> Increase awareness of Historical sites in vicinity of village	Information board in centre of village showing sites of historical interest which are accessible by public rights of way or on permissive land plus reminders to walkers about respecting farm land and private property	M	●	Information board created and installed with help of team of volunteers.  Richard Place has donated two volumes of village history to the Parish Council for the use of the village
	Leaflet about Historic Pen for the church.	L	●	Available in church, café and on website. About 100 have been taken so far.

●	On track
●	Started
●	No Action

## Progress on Pen Selwood Community Plan Jan 2014

### Actions - Village Services

Action	How it will be achieved	Priority	Progress	Comments
Establish a regular "Village Cafe" in the village hall.	A rota of helpers x 3 per session.  Advertising: link with communication group: website, Pen Paper/flyers	H	●	Black Bin Café running well on a fortnightly basis since April. A good group of regular customers, but we can hope to extend coverage
Plant/vegetable/magazine/books eggs etc sale/exchange	Individuals wishing to participate use cafe to set up and sell/exchange their goods	M	●	Books available on shelf to buy. Other options to be considered now café is up and running.
Handy person scheme	Start low key, notice board of individual "offers" & "requirements"	M	●	Village hall committee to consider installing board in lobby area. We have received an offer to donate one.
"Pub night" /evening social activities	Village hall committee obtaining full time license to allow for exploration of more regular events.	M	●	License obtained. Monthly pub nights running with a committee led by Rob Backus. Good attendance and popular.

## Progress on Pen Selwood Community Plan Jan 2014

### Actions Housing & Development

Action	How it will be achieved	Priority	Progress	Comments
The Parish Council might like to consult on their planning policy thus clarifying the part of their policy which deals with small housing development.		M	●	If/when the local planning policy is reconsidered this action be taken into account. Current position of SSDC is that no housing development will be approved other than for agricultural workers.

## Progress on Pen Selwood Community Plan Jan 2014

### Actions - Transport

Action	How it will be achieved	Priority	Progress	Comments
<b>Speed of traffic:</b> Change attitudes rather than regulation	Put up temporary signs at entrance to village from time to time	H	●	No volunteer has yet come forward to run a competition for children. Still outstanding, it needs someone to volunteer to take this forward.
	Reminders from time to time in Pen Paper and on Village Website	H	●	
<b>Speed of traffic:</b> Reduce traffic speed at Leigh Common	Survey of traffic followed by decision on speed	M	●	SSDC have rejected speed restrictions following a survey of speeds.
<b>Speed of traffic:</b> Ask Parish Council to track and support legislation for blanket reduction of speed in AONB	Letter to PC	M	●	With Parish Council for discussion.
<b>Gritting</b> of roads in winter. Considered to be inadequate by majority of respondents causing difficulty in leaving village.	2 extra bins - one in Coombe Street the other to be suggested by residents	M	●	Completed before winter 2012. Additional bin installed near Marsh lane for winter of 2013
<b>Transport:</b> The ability to leave the village is essential for those without cars. Aim to maximise use of CAT bus where lifts are needed, then discover the unmet needs.	Write up in Pen Paper and website providing info on CAT bus, name 2 coordinators to receive names of people needing lifts and names of volunteers.	M	●	Briefing on CAT bus completed. CAT bus sponsored by PCC and PC.
		M	●	Concern re liability of arranging lifts but individuals are offering lifts on neighbourly basis. There may be unmet needs but they are difficult to unearth.
	Notice board in Village Hall for collecting needs and offers	L	●	Tie in with Handy persons scheme. To be brought up at Village Hall committee. (See handyperson's scheme above)
<b>State of Roads</b> is considered to be adequate for use	Letter to advise PC that state of roads is adequate with exception of verges in Underhill.	L	●	Via Community Plan

## Progress on Pen Selwood Community Plan Jan 2014

### Actions – Communication

Action	How it will be achieved	Priority	Progress	Comments
Improve Broadband speed in Village	Survey of speeds – detailed survey with ~20 participants	M	●	Completed. Want to collect speed info from more houses. Individual house speeds being improved. Need to communicate simple checks in house.
	Lobby broadband providers	M	●	Asking questions of BT, “Connecting Devon and Somerset” and “Superfast Dorset”. We have confirmed Bourton exchange is on list for review.
	Look at options for improving speed	M	●	Working at two levels – short term fixes to the home setup and longer term service provision of high speed broadband.
Guidelines for notice boards	Produce simple list of ‘rules’ for housekeeping, consistent for each of the 4 notice boards	L	● ●	PC has sponsored physical improvement of boards. Simple list to be prepared.
Improve use of Village website	Look at other community websites to get ideas	M	●	
	Test alternative to current PC website. Seek feedback on what is useful.	M	●	
	Build or amend website	M	●	Website used by 150 people/ month. It is not yet the first instinct for finding events on in village. An increasing number of groups using it.
Connect communication methods	Identify different information types, pull/ push and frequency	-	●	Communication plan is appendix to Community plan
	Look for opportunities to reuse content across different media	L	●	Notice board posters can be copied to website. Some electronic documents can be duplicated between website and Pen Paper.
Produce a monthly email	Check demand. Trial and feedback. One page link to items on website.	L	●	Two trial emails broadcast. Time to try again now there is more content.

## Progress on Pen Selwood Community Plan Jan 2014

Action	How it will be achieved	Priority	Progress	Comments
Ensure everyone gets informed including those without internet access.	Good neighbour system. Those with email inform neighbour without.	H	●	Short term solution is to duplicate info on notice boards but this is not foolproof. Respect people's privacy if they don't want to be involved.
Provide training in use of Internet and email	Identify who wants the training and their needs	M	●	One on one happening by competent individuals.
	Mentoring in own home/ own equipment. Start with small group.	M	●	One on one happening by competent individuals.
	Develop a buddy system to provide mutual support	L	●	Being encouraged
Consider Internet café in Village Hall if demand is there	Check need and viability	L	●	Not required