



HL WORLDWIDE LOGISTICS, S.DE R.L.

RTN: 05019007085094

RES. CASA MAYA II, 2-3 AVE. 12 CALLE N.O.

SAN PEDRO SULA, CORTES, HONDURAS, C.A.

TEL: +504-2565-3465. +504-3172-6786. FAX:+504-2565-3462

Operations@hlworldwidelog.com

HL WORLDWIDE LOGISTICS SOP

FEEL FREE TO REVIEW HL WORLDWIDE LOGISTICS SERVICE TERMS AND CONDITIONS IN OUR WEB SITE www.hlworldwidelog.com AND IN THE BACK OF OUR COLLECTIONS INVOICE.

1. You must to send *Pre-alert* To operations@hlworldwidelog.com with cc: gloria.aleman@hlworldwidelog.com
1. CONSIGN MBL/MAWB RATED TO:
HL WORLDWIDE LOGISTICS, S. DE R.L.
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SAN PEDRO SULA, CORTES, HONDURAS, C.A.
TEL: 504-2565-3465 FAX: 504-2565-3462
ATTN: GLORIA ALEMAN operations@hlworldwidelog.com,
gloria.aleman@hlworldwidelog.com
2. CONSIGN HBL/HAWB RATED TO: COMPLETE CONSIGNEE ENTITY NAME, FULL ADDRESS, PHONE, FAX, CONTACT NAME, E-MAIL.
3. Draft of SHIPPING DOCUMENTS MBL/MAWB,HBL/HAWB need to be sent in advance for review.
4. (SHIPPING DOCUMENTS): *Pre-Alert* required via e-mail with Scanned or PDF file of documents before departure of shipments. Showing ETD, ETA, MBL /MAWB, HBL/HAWB RATED, Commercial invoice, must to include: The Tariff Code#, incoterm, description of the Brand of the product, country of origin product, Country of manufacture of product, to specify if the shipper is Manufacturer or Distributor, payment method (Check, Bank transfer or Credit Card) and payment terms.

Packing List, Certificate of Origin (If any applicable), Phytosanitary document (if any applicable), Haz. Mat. Doc. (if any applicable)





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5. *FREIGHT AS AGREED for HBL/HAWB is not acceptable by Honduras Customs Authorities HBL /HAWB must be rated also even if the COMMERCIAL INVOICE Is incoterm CIF, the freight value declared on breakdown must to match with it.
6. No express release accepted in Honduras. For all ocean shipment, you must send OMBL via courier or instruct ocean liner at origin country to have OMBL printed out and released to HL WOLDWIDE LOGISTICS at destination. This is mandatory by the ocean liners regulations in Honduras to allow Us to do validation of your HBL
7. REGIMEN DDP FOR NON FREE ZONE SHIPMENTS: Honduras Customs authorities require original documents for customs clearance purposes, otherwise, fines for the consignee shall apply.



Gloria Aleman

General Manager

Gloria.Aleman@hlworldwidelog.com

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