

# Pen Selwood Parish Council

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## Committee Meeting

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**Minutes of a meeting of the Committee meeting at the Village Hall on Wed 13<sup>th</sup> Jan 2016**

**Present** Cllr Jenkins, Appleton, Steadman (Chairman ), Ashman, Jukes. Anne Kaile (new clerk)

Members of the public Hazel Baker, Richard Gething, Robin Cuthbert, Geoff Parcel, Tony Harrison, .

- 1 Penselwood Parish Clerk-** Jenny thanked Kevin for his six years of service and wished him well in his new business venture. Jenny welcomed Anne Kaile to her new position as clerk to commence in February 2016.
- 2 Public Open Forum** – No questions.
- 3 Apologies for absence** – Peter Fitzgerald and Adrian Carter.
- 4 Notice of interest** - None.
- 5 Minutes of meetings held 11<sup>th</sup> Nov and 16<sup>th</sup> December** -Signed as a true record.
- 6 Matters Arising** – None.
- 7 Planning Activity- Andrew Jenkins-** Andrew reported that there had been no planning activity.
- 8 Welcome Booklet and Parish priorities-** Andrew Jenkins had received a number of representations from villagers in favour of keeping the booklet. Tony Appleton was surprised that the welcome booklet had been stopped and was in favour of its continuation. Alex Jukes liked the booklet and thought it was more personal than a letter from the Chairman and volunteered to keep the booklet going following a re-vamp. Jane was in favour of the booklet but thought that it should be printed when required rather than printed in bulk. On this basis it was agreed that Alex would be responsible for the booklet's overhaul.  
  
The PC then discussed the Parish Priorities issue carried over from a previous meeting and after a discussion and vote it was agreed to keep the reference to “enhance well being” vote unanimous.
- 9 PACT Avon and Somerset Police-** Following a report from The Police to Clerk - No crime activity to report.
- 10 Revised Budget-** Clerk had circulated revised Budget and made precept requested for £5500.
- 11 Highways Report** –Tony Appleton reported Pear Ash Lane had been swept, and the sweeper had visited other lanes in the village to clear debris. Pot Holes had been repaired in November with a big one in Pear Ash Lane repaired. Drains had held up well apart from the drain at the junction of Salters Hill and the B3081 which had flooded. Tony had collected another 10 bags of salt to be distributed around the village.

**12 Footpaths Report-** Jane Ashman reported that the steps up to Bliss Woods had now been repaired and a handrail installed. The fallen tree in Blue Bell Wood had not been cleared, this was on footpath WM2030 leading to Castle Orchard. The footpaths on Hopkins land had still not been reopened and the footpath warden had been notified.

**13 Membership of CCS and their training days.** - Jenny was advised by Geoff that the Village Hall were members of this association and as such it was decided the PC had no need to join. Jenny made Councilors aware of the various training dates and venues.

**14 Update on Electricity to the Community Field.** – Tony Harrison had arranged a meeting of interested representatives and advised that the basic infrastructure was now in place. It had been decided the Sports and Social Club would be the “billing address” for the chosen supplier. The phase two plans were not finalized and would be subject to more discussion before further action was taken. Jenny thanked Tony and Robin for their work .

**15 Defibrillator Training Date-** Jenny advised the next refresher training would be 23<sup>rd</sup> March at 6pm at the Village Hall. Geoff would include this information in the Pen Paper, Jenny would see there were posters up.

**16 AOB-** Jane advised that the Bell ringing group would be ringing to commemorate those soldiers from Pen who died in the First World War on the 100<sup>th</sup> anniversary of their death. The first was Leonard Sweetman who died on 21<sup>st</sup> April 2016. Andrew said he would find out more about Mr Sweeting. and asked if the PC should be involved in the commemoration. This to be discussed at the March meeting. Alex and Jenny would be attending the SSDC meeting on 26<sup>th</sup> January. Tony Appleton asked if the updated Welcome Booklet would be uploaded onto the website and Geoff said it would. Jenny noted that plans were being discussed for a village party to celebrate the Queens 90<sup>th</sup> birthday in early June. Ideas put forward include a Pen Feast and children’s events.

Meeting ended 8.15pm

Date for next meeting 9<sup>th</sup> March 2016

**Chairman..... Date.....**