

# NORTH TAMPA ARTS LEAGUE BY LAWS

## ARTICLE I NAME

THIS ORGANIZATION SHALL BE KNOWN AS THE NORTH TAMPA ARTS LEAGUE (NTAL).

## ARTICLE II MISSION STATEMENT

THE MISSION OF THE NORTH TAMPA ARTS LEAGUE IS TO DEVELOP, NURTURE, AND SUPPORT THE ARTS AND THE ARTISTS OF NORTH TAMPA AND WORK IN TANDEM WITH COMMUNITY LEADERS TO MAKE NORTH TAMPA A VIBRANT ARTISTIC COMMUNITY.

## ARTICLE III MEMBERSHIP

MEMBERSHIP IS OPEN TO **ADULTS** IN THE NORTH TAMPA AREA WHO ARE INTERESTED IN THE VISUAL ARTS. NO PERSON SHALL BE DENIED MEMBERSHIP BECAUSE OF RACE, RELIGION, SEX, OR POLITICAL AFFILIATION.

ANNUAL DUES FOR MEMBERSHIP WILL BE PAID BY MARCH 31. MEMBERS MAY JOIN THROUGHOUT THE YEAR AND DUES PAID AFTER JANUARY 1ST WILL BE APPLIED TO THE COMING YEAR. A ROSTER REFLECTING MEMBERSHIP WILL BE PREPARED IN APRIL OF EACH YEAR.

### **MEMBERSHIP CLASSES & DUES**

THE SIX CLASSES OF MEMBERSHIP ARE: INDIVIDUAL, FAMILY, FRIEND, PATRON, CORPORATE, AND LIFETIME. INDIVIDUAL AND FAMILY MEMBERS SHALL BE THOSE WHO HAVE PAID THEIR DUES. FRIENDS, PATRONS AND CORPORATE, SHALL BE THOSE WHO WISH TO SUPPORT THE NTAL BUT MAY NOT WISH TO REGULARLY ATTEND MEETINGS OR ACTIVELY PARTICIPATE AND SHARE ONGOING RESPONSIBILITIES OF THE ORGANIZATION. LIFETIME MEMBERS ARE THOSE WHO PAY A ONE TIME SET MEMBERSHIP FEE. PAID MEMBERS ARE ENTITLED TO BE ON THE NTAL WEBSITE.

DUES FOR MEMBERSHIP IN THE NORTH TAMPA ARTS LEAGUE ARE:

INDIVIDUAL MEMBER	\$ 35.00 PER YEAR
FAMILY MEMBERS	\$ 45.00 PER YEAR
FRIEND	\$ 60.00 PER YEAR
PATRON	\$100.00 PER YEAR
CORPORATE	\$250.00 PER YEAR
LIFETIME	\$1,000 ONE TIME FEE

AN **ACTIVE MEMBER** IS DEFINED AS A **PAID** MEMBER WHO GENERALLY ATTENDS MEETINGS AND/OR PARTICIPATES IN LEAGUE ACTIVITIES. ACTIVE MEMBERS WILL BE DETERMINED BY THE BOARD. ACTIVE MEMBERS HAVE FIRST APPLICATION RIGHTS WHEN PARTICIPATING IN NTAL FUNCTIONS.

## ARTICLE IV BOARD OF DIRECTORS AND OFFICERS

**SECTION 1.** THE MANAGEMENT OF NTAL SHALL BE THE RESPONSIBILITY OF THE BOARD OF DIRECTORS

**SECTION 2. THE BOARD OF DIRECTORS WILL CONSIST** OF A PRESIDENT, VICE-PRESIDENT, SECRETARY, TREASURER AND SECOND VICE-PRESIDENT WHO EACH SERVE ONE (1) YEAR TERMS. OFFICERS MAY BE ADDED AS THE BOARD/MEMBERSHIP FEELS NECESSARY.

**SECTION 3.** ANY ACTIVE MEMBER IN THE NTAL SHALL BE ELIGIBLE FOR ELECTION AS AN OFFICER.

**SECTION 4.** ELECTION OF OFFICERS SHOULD BE HELD ANNUALLY AT THE MARCH MEETING.

**SECTION 5.** IN THE EVENT OF THE DEATH OR RESIGNATION OF ANY OFFICER, THE BOARDS HAS THE OPTION, ELECT A SUCCESSOR FROM THE PRESENT ACTIVE MEMBERSHIP WHO SHALL TAKE OFFICE IMMEDIATELY AND SERVE OUT THE UNEXPIRED TERM.

**SECTION 6.** MEETINGS OF THE BOARD OF DIRECTORS SHALL BE CALLED BY THE PRESIDENT WITH WRITTEN/E-MAIL NOTIFICATION TO EACH OFFICER AND MUST BE SENT TO EACH OF THE MEMBERS OF THE BOARD. THE BOARD SHALL MEET MONTHLY.

## ARTICLE V TITLES & DUTIES OF OFFICERS AND DIRECTORS

**SECTION 1.** THE PRESIDENT SHALL BE THE CHIEF EXECUTIVE OFFICER OF NTAL AND OF THE BOARD OF DIRECTORS, AND SHALL PRESIDE OVER ALL MEETINGS. THE PRESIDENT SHALL BE AN EX-OFFICIO MEMBER OF ALL COMMITTEES. THE PRESIDENT AND THE TREASURER, OR THEIR ASSIGNS, SHALL SIGN ALL WRITTEN CONTRACTS AND OBLIGATIONS OF NTAL, WHICH HAVE MET PRIOR APPROVAL OF THE BOARD OF DIRECTORS TO BE LEGAL AND BINDING.

**SECTION 2.** THE VICE-PRESIDENT SHALL BE VESTED WITH ALL THE POWERS AND SHALL PERFORM THE DUTIES OF THE PRESIDENT IN THE ABSENCE OR DISABILITY OF THE PRESIDENT AND CHAIRS THE EVENTS COMMITTEE.

**SECTION 3.** THE SECRETARY SHALL RECORD THE MINUTES OF ALL MEETING OF NTAL AND OF THE BOARD OF DIRECTORS, ISSUE NOTICES OF SPECIAL MEETINGS, KEEP ALL RECORDS AND PERFORM ALL OTHER DUTIES CUSTOMARILY PERTAINING TO THE OFFICE. THE SECRETARY SHALL SERVE AS NTAL HISTORIAN AND KEEP ALL RECORDS NECESSARY TO THE PERFORMANCE OF THIS DUTY.

**SECTION 4.** THE TREASURER SHALL ENSURE THAT ALL RECEIPTS ARE DEPOSITED IN THE NAME OF NTAL, IN BANKS, SAVINGS AND LOAN, ASSOCIATIONS, OR TRUST COMPANIES SELECTED BY THE BOARD OF DIRECTORS. THE TREASURE OVERSEAS ALL NTAL FINANCES, INCLUDING RECEIPTS AND AUTHORIZED DISBURSEMENTS. THE TREASURER SHALL, AT EACH ANNUAL MEETINGS RENDER AN ITEMIZED STATEMENT OF THE FINANCIAL CONDITION AND THE RECEIPTS AND DISBURSEMENTS OF THE NTAL FOR THE CURRENT FISCAL YEAR AND THE CURRENT STATUS OF ALL BUDGETS.

**SECTION 5.** THE SECOND VICE-PRESIDENT SHALL BE VESTED WITH ALL POWERS AND CHAIR THE PROGRAM AND PUBLIC RELATIONS COMMITTEES.

**SECTION 6.** THE IMMEDIATE PAST PRESIDENT WILL REMAIN EX-OFFICIO OF THE BOARD OF DIRECTORS OF THE NTAL.

**SECTION 7.** THE BOARD OF DIRECTORS SHALL HAVE CHARGE OF THE GENERAL MANAGEMENT OF NTAL, HEAR ALL GRIEVANCES, AUTHORIZE AND AUDIT ALL EXPENDITURES AND APPROVAL ALL APPOINTMENTS. THE BOARD OF DIRECTORS SHALL APPOINT ALL COMMITTEES AND COMMITTEE CHAIRS.

## **ARTICLE VI COMMITTEES**

**SECTION 1.** THE PRESIDENT, WITH THE APPROVAL OF THE BOARD OF DIRECTORS, MAY ALSO APPOINT THE FOLLOWING STANDING COMMITTEES AND THE CHAIRMAN OF EACH, AND WILL ASSIGN A MEMBER OF THE BOARD OF DIRECTORS AS ADDITIONAL EX-OFFICIO MEMBER OF EACH COMMITTEE AND LIAISON TO THE BOARD. ALL COMMITTEE CHAIRMEN SHALL SERVE FOR ONE YEAR.

### ***MEMBERSHIP***

TO DEVISE WAYS AND MEANS OF ADDING NEW MEMBERS AND SUPERVISE NEW MEMBER ORIENTATION. TO PROMOTE ATTENDANCE AT NTAL MEETINGS AND TO ARRANGE FOR THE FRIENDLY RECEPTION OF THOSE ATTENDING.

### ***PROGRAM***

TO ARRANGE PROGRAMS FOR ALL NTAL MEETINGS. TO PLAN AND IMPLEMENT PROGRAMS TO EDUCATE NTAL MEMBERS AND THE COMMUNITY AT LARGE.

***LIBRARY***

TO MAINTAIN THE ARTIST OF THE MONTH PROGRAM INCLUDING RESPONSIBILITY FOR SUBMISSION OF NEWS ARTICLE. TO PROVIDE THE LIBRARY WITH ONGOING FINE ART EXHIBITIONS AND OCCASIONAL ART EDUCATION PROGRAMS.

***EVENTS***

TO PLAN AND IMPLEMENT ART RELATED EVENTS TO EDUCATE THE PUBLIC AND PROMOTE THE ARTS AND ARTISTS IN THE COMMUNITY. THESE MAY INCLUDE: GALLERY AND OUTDOOR SHOWS AND EXHIBITS, PLEIN AIR PAINTING EVENTS, WORKSHOPS, ETC.

***PUBLIC RELATIONS***

TO BE RESPONSIBLE FOR THE OFFICIAL PUBLICATIONS OF NTAL SUCH AS THE NEWSLETTER, WEB SITE, AND OTHER ASSIGNED COMMUNICATIONS. TO SECURE DESIRABLE PUBLICITY AND TO PROMOTE THE PRESTIGE AND STANDING OF NTAL IN THE COMMUNITY. TO ASSIST THE PROMOTION AND ADVERTISING OF APPROVED COMMUNITY PROJECTS. TO APPOINT SUBCOMMITTEES AND OVERSEE THEIR PERFORMANCE.

**SECTION 2.** THE PRESIDENT WITH THE APPROVAL OF THE BOARD OF DIRECTORS, MAY ALSO APPOINT SUCH SPECIAL COMMITTEES AS MAY BE NEEDED TO CARRY ON THE WORK OF NTAL, AND SHALL NAME THE CHAIRMAN OF EACH.

**SECTION 3.** NO COMMITTEE SHALL HAVE THE AUTHORITY TO COMMIT NTAL ON MATTERS OF POLICY OR TO CREATE FINANCIAL OBLIGATIONS. ALL COMMITTEE PLANS AND ACTION BE SUBJECT TO THE APPROVAL OF THE BOARD OF DIRECTORS.

**ARTICLE VII  
MEETINGS**

**SECTION 1.** THE REGULAR MEETINGS OF NTAL SHALL BE THE FOURTH WEDNESDAY OF THE MONTH OR AT SUCH TIMES AND PLACES AS THE BOARD OF DIRECTORS MAY DETERMINE.

**SECTION 2.** SPECIAL MEETINGS MAY BE CALLED BY THE PRESIDENT AT THE PRESIDENT'S DISCRETION AS WELL AS BY THE PRESIDENT UPON RECEIPT OF A WRITTEN REQUEST BY 33% OF THE MEMBERSHIP.

**SECTION 3.** NOTICE OF THE ANNUAL MEETING (TO BE HELD IN MARCH) AND OF EACH SPECIAL MEETING SHALL BE SENT BY THE SECRETARY OF EVERY

MEMBER OF NTAL AT HIS OR HER LAST KNOWN PHYSICAL OR EMAIL ADDRESS AT LEAST 30 DAYS PRIOR TO THE DATE OF SUCH MEETING.

## **ARTICLE VIII QUORUMS**

**SECTION 1.** SIXTY SIX -PERCENT PLUS ONE OF THE BOARD OF DIRECTORS SHALL CONSTITUTE A QUORUM FOR THE TRANSACTION OF BUSINESS AT ANY BOARD MEETING.

**SECTION 2.** TWENTY-FIVE PERCENT OF THE MEMBERS SHALL CONSTITUTE A QUORUM FOR THE TRANSACTION OF BUSINESS AT ANY REGULAR MEETING OF NTAL.

## **ARTICLE IX ELECTIONS**

**SECTION 1.** A REQUEST FOR OFFICER'S NOMINATIONS SHALL BE MADE IN JANUARY AT WHICH TIME NOMINATIONS MAY BE MADE FROM THE FLOOR OR BY EMAIL.

**SECTION 2.** NOTICE OF THE FINAL SLATE SHALL BE SENT TO ALL MEMBERS TWO WEEKS IN ADVANCE OF THE MARCH MEETING. E-MAIL BALLOTS AND PROXIES MAY BE USED BY MEMBERS FOR NOMINATING AND ELECTIONS. ELECTIONS WILL BE HELD TO FILL ALL POSITIONS ON THE BOARD OF DIRECTORS AT THE MEETING HELD IN MARCH.

## **ARTICLE X AMENDMENTS**

**SECTION 1.** AMENDMENTS MUST BE PROPOSED IN WRITING, SIGNED BY AT LEAST FIVE MEMBERS, AND A COPY THEREOF MUST BE PRESENTED TO THE BOARD OF DIRECTORS FOR A MOTION TO ADOPT.

**SECTION 2.** NOTICE OF ANY PROPOSED AMENDMENT (THAT HAS BEEN ADOPTED BY THE BOARD) SHALL BE SENT BY THE SECRETARY TO THE LAST KNOWN ADDRESS OF EACH MEMBER OF NTAL NO MORE THAN FOUR WEEKS AFTER IT HAS BEEN PRESENTED TO THE BOARD.

**SECTION 3.** AMENDMENTS SHALL BE MOVED FOR ADOPTION AND APPROVED BY A TWO-THIRDS VOTE OF MEMBERS IN ATTENDANCE, BY PROXY OR E-MAIL BALLOT AT THE NEXT REGULAR MEETING FOLLOWING THE NOTIFICATION.

ADOPTED: NOVEMBER, 2006  
AMENDED:  
AMENDED: