

THE CORPORATION OF THE TOWNSHIP OF THE SABLES-SPANISH RIVERS

BYLAW NUMBER 2012- 09 _____

Being a Bylaw for the Purpose of
Establishing a Schedule of User Fees

WHEREAS Section 391 of the Municipal Act 2001, as amended, authorizes a municipality to impose fees or charges for services or activities provided or done by or on behalf of it;

AND WHEREAS it is deemed necessary to establish a schedule of user fees;

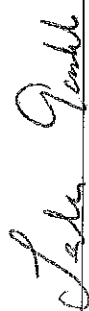
THEREFORE the Council of the Corporation of the Township of the Sables-Spanish Rivers ENACTS AS FOLLOWS:


1. THAT the following Schedules shall set out the applicable fees and form part of this bylaw.

- Schedule 'A' - Administration
- Schedule 'B' - Fire Department
- Schedule 'C' - Waste Management
- Schedule 'D' - Water
- Schedule 'E' - Sewer
- Schedule 'F' - Land Use Planning
- Schedule 'G' - Parks and Recreation
- Schedule 'H' - Auto Recycling and Salvage, Refreshment Vehicle,
Hawkers & Peddlers
- Schedule 'I' - Tax Sales
- Schedule 'J' - Line Fences
- Schedule 'K' - Cemeteries

2. THAT this Bylaw shall repeal Bylaw 2006-43, Bylaw 2010-16, Bylaw 2010-17, Bylaw 2011-31 and any other Bylaw or resolution passed that is inconsistent with this Bylaw.

READ A FIRST AND SECOND TIME THIS 11th DAY OF April, 2012.


MAYOR - L. GAMBLE


CLERK - K. SLOSS

READ A THIRD AND FINAL TIME AND PASSED IN OPEN COUNCIL THIS 11th DAY OF

April, 2012.

MAYOR - L. GAMBLE


CLERK - K. SLOSS

BYLAW 2012-09 SCHEDULE 'A'; ADMINISTRATION
AS AMENDED BY BYLAW 2016-01

Lottery Licences

Raffle/Bingo/Bazaar Licences/Break-Open Tickets

- fee charged shall be 3% of the market value of the prize
- fees must be paid at the time of application
- the Council of the Corporation of the Township of Sables-Spanish Rivers reserves the right to reduce or waive the licence fees in the case of eligible organizations which are in association with the provision of community services

Marriage Licences

Licence fee \$75.00
Administration fee \$50.00

Tax Certificates

\$40.00 - upon written request

Zoning / Building Conformity

\$40.00 - upon written request

Photocopies

\$0.25 per page

Fax Service

\$2.00 per page

N.S.F. Cheques

\$25.00

Commissioner/Certification Services

\$5.00

Processing of Property Tax Credit Balance
Transfers or Refunds

\$25.00

BYLAW 2012-09 SCHEDULE 'B-1'; FIRE DEPARTMENT

AS AMENDED BY BYLAW 2014- 41

Fire Code Inspections

Service may be provided subject to updated certification held by the Fire Chief or designate.

- woodstoves, chimneys, etc. \$ 75.00 includes inspection plus letter approving appliance (woodstove)

Fire Report Requests

Copy of fire report-mailed to person requesting report
\$ 15.00

Wildfires – Cost of Suppression

Shall be paid by individuals responsible if it is deemed that they have contravened the Fire Permit Bylaw; 99-16.

- \$ 15.00 / hour per fire fighter attending fire call, in addition to the Ministry of Natural Resource's costs of suppression or any other applicable agency

Vehicle Extrication and Vehicle Fires

Cost per fire apparatus:

Applicable to any Provincial Highway corridor, as per current Ministry of Transportation rate structure.

Rental of Firehall meeting room

- up to 2 hours \$ 40.00
- 2 hours – 4 hours 65.00
- exceeding 4 hours (daily) 90.00

Residents, groups or organizations of the Township may use the meeting room at no cost however shall follow all other conditions of the policy/agreement attached hereto.

RENTAL OF FIRE HALL MEETING ROOM

POLICY/AGREEMENT

1. All fees must be paid in advance of receiving a key to the facility. The rental fees include \$15.00 for cleaning costs. All fees are subject to G.S.T.

The \$15.00 cleaning fee shall be given to the volunteer fire fighter who cleans the hall after the rental.
2. The renter is entitled to the use of the following, and shall be responsible for the provision of condiments such as coffee, sugar, cream, cups, etc.
 - meeting room
 - washroom facilities
 - kitchen facilities
 - television and V.C.R.
3. The renter is responsible to clean up after using the facilities and is required to:
 - clean kitchen, sink, coffee maker, etc.
 - ensure all equipment is turned off and returned to the original location
 - ensure that the thermostat is turned down to 10 degrees Celsius
 - ensure that all doors are closed
4. The renter must agree that the firehall itself is out of bounds and that keys will not be duplicated. The person who signs the rental agreement will be held responsible for the key and for ensuring it is returned immediately after the rental is complete. The renter acknowledges that if any equipment used is damaged as a result of the activities of the renter, the renter may be held responsible to repair or replace the equipment.
5. Renters shall contact the municipal office staff who shall book the facility in the renter's name subject to confirmation with the Fire Chief or designate.
6. The facilities are rented with the renter acknowledging that should a fire call be received during the rental period, volunteers responding to a fire or using the washroom facilities may disrupt the use of the facilities. If the facilities are rented for more than one day, fire fighters may use the facilities 'after hours'.
7. The renters will guarantee that their vehicles will not obstruct the fire hall doors or interfere with the fire fighters' access to the facility.
8. The Fire Department shall take precedence over any potential renter and shall reserve the facilities for the third Wednesday evening of every month.

Agreement:

Read and Acknowledged on behalf of the renter:

Renter _____

Rental Date and Time _____

Signature _____

BYLAW 2012-09 SCHEDULE 'C': WASTE MANAGEMENT

- Per cubic meter of construction garbage \$ 20.00
- Per cubic meter of commercial garbage
(contained in permanent bins) 6.55
- Per ½ ton Load of Garbage 25.00
- Per Trailer or Truck Load of Brush/Leaves no charge
- Tires – rims must be removed from all tires before depositing in landfill sites
no charge
- White Goods
- each refrigeration unit not tagged with Freon
removed no charge
10.00
- Per Large item of Furniture
(includes mattress and box springs) 5.00
- Per Oil Tank 5.00
- Per Room Size Carpet 5.00
- Per Pool Liner 5.00
- Per Electronics (television, microwave, computer) no charge
- Per Boat 25.00

Contractors wishing to access the Cameron Falls/Tennyson Landfill Site to dispose of construction/demolition rubble must make arrangements with the Township Office. The contractor will pay a \$50.00 fee to the Township to be accompanied to the site.

- Septic Waste Disposal Fee; Contractor 25.00 per residence/tank

BYLAW 2012-09 SCHEDULE 'D-1'; WATER
AS AMENDED BY BYLAW 2012-32
AS AMENDED BY BYLAW 2016-14

1. A water service rate is hereby imposed upon the owners or tenants of lands which are supplied with water, to pay for the operation, repair and maintenance of the water works, which may include a charge for depreciation, deferred maintenance or a reserve fund for any such purpose.
2. A water service rate shall be charged at the flat rate as set out in Schedule 'D-2'.
3. The water service rates established in Section 2 above shall be billed at the beginning of each quarter and shall become due and collected no later than the last day in the month that is the end of the quarter. A 5% late payment fee will be charged on all unpaid balances on the first day of the month following the due date.
4. Service may be disconnected for non-payment of account and will not be reconnected until all arrears on the account are paid in full.

Water customers in arrears for a period of fifteen (15) days or more shall be given one warning by regular prepaid mail. If the arrears are not paid in full within five (5) business days of the date of given notice, the service shall be shut off. A courtesy phone call may be made to the customer before the water is turned off.
5. If the current address of the water customer is not known, a notice may be posted on the land in a conspicuous location.

Customers who are tenants shall be obliged to deposit with the Corporation of the Township of Sables-Spanish Rivers, hereinafter referred to as the Corporation, an amount that is equal to the sum of three (3) months of water charges. Deposits shall be in the form of cash or a letter of guarantee as set out in Schedule 'D-3', signed by the property owner and shall be provided to the Corporation within ten (10) days of the tenant occupying the premise. Upon termination of services, the Corporation shall, after deducting any outstanding account owing to the Corporation by the customer, return any unused portion of the monies so deposited. Upon increase of such rates the tenant is required, by the due date of the next billing, to maintain a full three (3) months deposit or the Corporation has the right to proceed with termination of services. In such cases where water services cannot be shut off to a rental unit and the tenant has not paid the required water charges, the outstanding amount will be deducted from the deposit and any remaining amount will be refunded to the tenant and the account will revert to the property owner's name until such time as the tenant provides the required deposit.
6. Outstanding and uncollectible accounts of tenants shall be added to the tax roll and recovered from the assessed owner of the property.
7. A service charge, as set out in Schedule 'D-2', shall be levied for turning on or shutting off any water service during normal Public Works Department working hours. Should the customer request the water be turned off for repairs and then turned back on in the same day, during normal Public Works Department working hours, the fee shall be the one-time service charge.

Should any customer request the water be turned off outside of normal Public Works Department working hours, the amount charged for this service shall be the service charge, plus the actual costs incurred by the municipality.
8. The amount imposed upon the owner of a property for the installation and connection of a new water service shall be the actual cost incurred by the municipality.
9. Water customers shall not be exempt from monthly water billing.
 - a) Properties that have a water service shut-off for a period of up to and including three (3) months, shall receive regular billing;
 - b) Properties that have a water service shut-off for a period of time which exceeds three (3) months shall be billed \$20.00/month from the date of shut-off;
 - c) Charges applicable in (b) above, shall include all properties with vacant buildings, commencing January 1, 2013;
 - d) Billing will not be pro-rated mid-month, full monthly billing shall apply.
10. The Treasurer shall charge \$25.00 to any account for which payment was tendered by cheque where such cheque is not honoured by the Bank or Trust Company named on such cheque.

BYLAW 2012-09 SCHEDULE 'D-2': WATER
AS AMENDED BY BYLAW 2012-32
AS AMENDED BY BYLAW 2015-12
AS AMENDED BY BYLAW 2016-01
AS AMENDED BY BYLAW 2016-14

<u>CLASSIFICATION</u>	<u>MONTHLY RATE PER UNIT</u>
Residential	\$ 55.00
Restaurant	100.00
- each toilet, urinal, shower, sink, dishwasher	2.00
- plus residential rate if applicable	
Business (store/office/shop/bank/church)	55.00
- each toilet, urinal, shower, sink, dishwasher	2.00
- plus residential rate if applicable	
School	100.00
- each toilet, urinal, shower, fountain, basin or sink	2.00
Hairdresser	75.00
- each chair, sink	2.00
Pet Grooming Shop	75.00
- each sink	2.00
Apartment Building (each unit)	55.00
- each washing machine, laundry sink, public toilet	2.00
Laundromat	150.00
- each washing machine or cleaning unit, toilet, urinal, laundry sink	2.00
Legion / Hotel	75.00
- each toilet, urinal, shower, sink, dishwasher	2.00
Chutes Park	200.00
- each toilet, urinal, shower, sink, faucet	2.00
Agricultural Society	55.00
Motel	75.00
- each rental unit	3.00
Automotive Car Wash (each unit)	150.00
Pool Fill-Up (once per year)	100.00
Service Charge-Turn On/Shut Off	30.00
plus: as per Schedule 'D-1(7)' as applicable	

BYLAW 2012-09 SCHEDULE 'D-3'; WATER
AS AMENDED BY BYLAW 2012-32

Property Owner(s) Letter of Guarantee

Property Owner(s) Name: _____

Property Owner(s) Address: _____

Property Owner(s) Township of Sables-Spanish Rivers Water Account Number: _____

To: The Corporation of the Township of Sables-Spanish Rivers

Relating to: Water supplied to the premises municipally known as

(the premises) address: _____

Occupied by: _____ (the Customer)

Customer's Township of Sables-Spanish Rivers Water Account Number: _____

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IN CONSIDERATION of the Corporation of the Township of Sables-Spanish Rivers

supplying water to the customer at the premises without requiring a security deposit, the

Property Owner(s) hereby and herein, jointly and severally, if applicable, personally

Guarantee(s) customer's obligation to pay all monies owing to the Corporation of the

Township of Sables-Spanish Rivers for water supplied to the premises for the whole

time during which the Corporation of the Township of Sables-Spanish Rivers account in

relation to the premises is registered in the customer's name.

Dated the _____ day of _____, 20_____.

WITNESS

_____ PROPERTY OWNER

WITNESS

_____ PROPERTY OWNER

BYLAW 2012-09 SCHEDULE 'E-1'; SEWER

1. A sewage rate is hereby imposed upon the owners or occupants of lands that are supplied with sewage service.
2. The sewage rate shall be charged as a flat rate as set out in Schedule 'E-2'.
3. The flat rate designated in Schedule 'E-2' shall be billed and collected as part of the charge for sewage service to each user.
4. The payments of sewage service on residential and commercial users will be billed with the property taxes and shall reflect the same due dates that are imposed on the property taxes.

BYLAW 2012-09 SCHEDULE 'E-2'; SEWER
AS AMENDED BY 2014-03
AS AMENDED BY 2016-01

<u>CLASSIFICATION</u>	<u>ANNUAL RATES</u>
Single Family Dwelling	\$322.80
Schools, per room	\$298.70
Restaurants, gas stations, Halls, Beverage Rooms Hair Salons, Appliance Repair Shops	\$344.50
Stores and Churches	\$219.15
Motels and Hotels, per unit	\$105.86
Apartments per room to three (3)	\$139.60
Cabins	\$196.25
Trailer Park*	\$630.20

*Webbwood Motel is made up of: 9 Motel Units, and 1 Beverage Room

BYLAW 2012-09 SCHEDULE 'F': LAND USE PLANNING

1. The fees shall be paid on the following types of applications in the following amounts:

a)	Consent	\$500.00	[*]
	- each additional consent where multiple applications have been made for the same parcel of land	350.00	[*]
	- Administration levy per lot created by consent	100.00	
b)	Validation / Power of Sale	500.00	
c)	Official Plan Amendment (no amendment to Zoning Bylaw)	500.00	[*]
d)	Official Plan Amendment (accompanied by amendment to Zoning Bylaw)	700.00	[*]
e)	Zoning Bylaw Amendment	500.00	[*]
f)	Plan of Subdivision or Condominiums		
	- up to 20 development lots/blocks	2,000.00	[*]
	- 21 to 50 development lots/blocks	4,000.00	[*]
	- more than 50 development lots/blocks	6,000.00	[*]
	- Execution of Proposed Subdivision Agreement	300.00	

2. The following refund considerations shall be applicable on the applications as marked [*]:

- a) application submitted; no advertisement: 33%
- b) application submitted; advertised; not brought to meeting: 20%

BYLAW 2012-09 SCHEDULE 'G'; PARKS AND RECREATION
as amended by Bylaw 2014- 20

Ice Rentals

Adult 110.00
Youth Organization 75.00
Mon-Fri 8am-4pm 55.00

Sadowski Room

Hourly 33.00
No/Our Bar Social 320.00
Their/SOP Bar Social 475.00
Kitchen 100.00
Kitchen for Vending 220.00
Mon-Fri 8am-4pm (hourly rate) 20.00
Mon-Fri 8am-4pm (flat rate >5 hrs) 100.00
Sat-Sun Non Social less than 6 hours 175.00
Day before Reservation 130.00

Tournaments Sadowski Room

Our Bar N/C
Their/SOP Bar 360.00
No Bar (day) 125.00

Arena Floor

No/Our Bar Social 400.00
Their/SOP Social 530.00
Sports Hourly 45.00

Whole Arena Ice Out Season

No/Our Bar per day 565.00
Their/SOP Social 660.00

Ball Diamond

Prepped No Lights 35.00
Prepped Lights 50.00
Per Prep Tournament 30.00
Per Drag Tournament 17.00
Per Lining Tournament 9.00

Birthday Parties Ice In

0-15 Persons 160.00
16-25 Persons 190.00
26-40 Persons 240.00

Includes 1 Hour Ice Time 1 Hour Hall Time, pizza, pop, cake & Treat Bag

* Ice Out Parties = Rate minus Current Family Ice Rate plus Current Arena Floor Hourly Rate

Advertising Rates

Dasher Boards 325.00
Side Wall 140.00
Rear Wall 225.00
Bulletin Board 70.00

Group Camping Rates

Grounds per day 95.00
Building per day 220.00
Showers per day 190.00

Public Skating

Per Person 4.00
Family Rate up to 5 Persons 8.00

BYLAW 2012-09 SCHEDULE 'H': AUTO RECYCLING & SALVAGE, REFRESHMENT VEHICLES
AND HAWKERS AND PEDDLERS

Automobile Wrecking Yards:

\$ 50.00/year

Refreshment Vehicle License

Class A License – to be issued to the owner or operator or driver of a motorized refreshment vehicle

Resident/Ratepayer

200.00/year

Non-Resident or Non -Ratepayer

500.00/year

Class B License – to be issued to a person selling refreshments from a non-motorized refreshment vehicle

Resident/Ratepayer & Non Resident/Non-Ratepayer

20.00/month or

100.00/year

Hawkers & Peddlers License

Carrying out business by passing from house to house or along any street in the Township of
Sables-Spanish Rivers

Ratepayer

50.00/month

250.00/year

Non-Ratepayer

100.00/month

500.00/year

BYLAW 2012-09 SCHEDULE 'T': TAX SALES

1. That the Treasurer and/or his/her delegate are duly authorized to recover any legal fees and any agent's fees incurred through the administration of Part XI of the Municipal Act, as amended, with respect to Sale of Land for Tax Arrears.

BYLAW 2012-09 SCHEDULE 'J': LINE FENCES

Owners request for fence viewers and notices to parties and fence viewers (dispute)	\$20.00
Fence Viewers Award (dispute)	10.00
Owners notice of appeal and notice to referee and notice of hearing(dispute), as well as prescribed costs stated in Sec. 10(1) of the Line Fence Act, 1990, and those stated in R.R.O 714	50.00
Re-attendance of Fence Viewers notices	20.00
Fence Viewers certificate of default	10.00
Clerk's notice to defaulting owner of amount owing to Municipality	25.00
Owner's request for Fence Viewers(certification)	20.00
Owner's notice requesting Clerk to make payment, amount certified and placed on Collector's Roll	30.00
Owners request for Fence Viewers (determination)	20.00

BYLAW 2012-09 SCHEDULE 'K-1': CEMETERIES- page 1
(as amended by Bylaw 2012-22)

	<u>Plot</u>	<u>Care & Maintenance</u>	<u>Total</u>
Single Plot			
Resident	\$100.00	\$250.00	\$350.00
Non Resident	\$420.00	\$280.00	\$700.00
Child Plot (where provided)			
Resident	\$60.00	\$150.00	\$210.00
Non-Resident	\$252.00	\$168.00	\$420.00
Cremation Plot (single where provided)			
Resident	\$60.00	\$150.00	\$210.00
Non-Resident	\$252.00	\$168.00	\$420.00
Cremation Plot (up to six burials)			
Resident	\$100.00	\$250.00	\$350.00
Non-Resident	\$420.00	\$280.00	\$700.00
Opening & Closing Fees			
Casket Burial		Administration Fee (Payable to Township)	Weekdays (Payable to Contractor)
Cremation Burial		\$50.00	\$350.00
Winter Interments		\$50.00	\$100.00
		\$50.00	\$500.00 plus the actual cost of machinery rental
Note: Winter interments are not generally allowed between November 1 and April 30 th unless approved by the Township of Sable-Spanish Rivers			

Issuance of Interment Rights Certificate: \$10.00

Issuance of Duplicate Interment Rights Certificate: \$10.00

Disinterment/Exhumations	Administration Fee (Payable to Township)	Weekdays (Payable to Contractor)	Weekends (Payable to Contractor)
Casket	\$50.00	\$525.00	\$675.00
Cremation Container	\$50.00	\$150.00	\$200.00

Markers & Monuments	Care and Maintenance	Total
Flat Marker (< 173 sq. in.)	\$0.00	\$0.00
Flat Marker (>173 sq. in.)	\$50.00	\$50.00
Upright Monument (up to 4ft in width or height)	\$100.00	\$100.00
Upright Monument (over 4ft in width or height)	\$200.00	\$200.00

All fees listed are subject to HST

BYLAW 2012-09 SCHEDULE 'K-2': CEMETERIES – page 2

(as amended by Bylaw 2012-22)

DEFINITIONS

In this Schedule, “**Resident**” means,

For the Walford Protestant Cemetery, one who has lived in Victoria, Salter or Shedden townships for at least 1 year at any time of his/her life or is a homeowner at the time of acquiring interment rights. This applies equally to a spouse or immediate family member.

For the Walford Catholic Cemetery (St. Francis of Assisi), one who has lived in Victoria, Salter or Shedden townships for at least 1 year at any time of his/her life or is a homeowner at the time of acquiring interment rights. This applies equally to a spouse or immediate family member.

For the Lee Valley Cemetery, one who resides in the Townships of Harrow and McKinnon, one who resides south of the Spanish River in the Township of May and one who resides south of the Spanish River in the Township of Hallam.

For the River Road Cemetery, one who resides in this community or a person who was born in this community.

For the St. Lawrence Catholic Cemetery in Webbwood, no distinction between Resident and Non-Resident.

For the Webbwood Protestant Cemetery, no distinction between Resident and Non-Resident.

For the Zion Lutheran Church Cemetery, the term “**Member**” is defined as any member, and their immediate family members, of the Zion Lutheran Church as per Article IV of the Constitution of the Zion Lutheran Church. For the purpose of administering this schedule, the term “**Member**” shall be synonymous with the term “**Resident**”.

For the Immaculate Conception Cemetery, one who resides in or pays property taxes to the Township of Sables-Spanish Rivers.

For the Grandview Cemetery, one who resides in or pays property taxes to the Township of Sables-Spanish Rivers.