

Directions for posting in the PLC Blog

The Blog in the Partnership Learning Community is the main public forum for announcements, events, informational resources, success stories and networking for alumni of Leadership & Learning Programs. This Blog is viewable by the public. All LLP alumni who are members of the PLC are welcome to contribute.

To create and publish a Blog post in this space, follow these simple instructions:

1. Click the plus sign in the upper right corner to start a new post.
2. Type a title into the "Post Title" box. Keep your post title to 10 words or less.

Next, put the text for your post in the open box below. You'll see the formatting icons in the strip above the box that let you add bullets, numbers, bold or italic text, etc., similar to the formatting options in a Word document.

(Tip: you may want to compose your post in Word, then paste it into the box. This gives you a back-up in case something goes awry in the posting process.)

3. You can add images by clicking the image icon (next to the Link icon). You'll be prompted to select the image you want to upload from your drive.
4. If you want to hyperlink your text to something on the internet, just highlight the words you want to turn into a hyperlink, then click the "link" button just to the left of the image button. You'll be prompted to type in the web address you wish to link to. It is fine to use your blog post to introduce people to your personal web site or sites of other projects you are involved in if you feel they will interest the broad alumni community.
5. When you've got your post the way you want it, click the "Publish" button at the bottom left corner of the new post screen. You are done! (You can also use the "Preview" button at the bottom right corner of the new post screen if you want to see your post before it goes live.)

Need help? If you run into any snags in your posting process, or have any questions about the content or technical issues around the post, don't hesitate to ask!

Ann: annamberg.cps@gmail.com

Sara: sarasaltee@gmail.com